

Humanities Department Meeting
Thursday, February 7, 2012
College Hour, 12:00 p.m. – 1:00 p.m.
Room 315
Unapproved Minutes

Present: Dr. Taylor Ruhl, Dr. Nannette Kelly, Dr. Hope Davis, Dr. Van Decker, Aaron Edwards, Ric Colunga, Jr., Jorge Estrada, and Carol Hegarty.

The meeting started at 12:05 p.m. and adjourned at 12:50 p.m.

1 and 2. Approval of the minutes from the last Humanities department meeting on Oct. 2, 2012 and the minutes from the PLO meeting, Sept. 20, 2012.

Moved by Dr. Kelly, seconded by Dr. Decker. Motion passed unanimously.

3. Dean's update:

Dr. Taylor Ruhl addressed and refuted a rumor he had heard that the music department was to be closed. He assured music faculty that no layoffs are planned. Dr. Ruhl said he was assigned by Vice President Kathy Berry to work on the music program review. He said he will work with Dr. Davis and Dr. Decker to work on the music program review, and that this is an expansion of a recommendation by FCMAT. Yearly program reviews will be completed, and there will no longer be Comprehensive Program Reviews.

Dr. Ruhl informed the department that the Chair will be completing program "pathways" delineating how students can complete each degree in two years (four semesters).

Dr. Ruhl informed the faculty that class scheduling will be centralized in the Instruction office. The Chair will give the Instruction office the number of sections of courses and the Instruction office will create the Fall 2013 schedule.

Summer session is still being considered as the Administration is negotiating with the California Teachers Association (CTA) to change the summer schedule that was already agreed upon. Summer session will offer more courses than the past couple of years because of FCMAT recommendations.

4. Art and Music faculty set dates to complete PLO assessment. Art faculty will meet during College Hour on Thursday, Feb. 14. Music Faculty will meet during College Hour on Thursday, March. Both will be in room 315.

Carol Hegarty will work with Gina Germani to assess Journalism PLOs.

5. Accreditation information: the ACCJC Accreditation Team visit to IVC is March 12-14. Please start informing your students about student learning outcomes, and make them aware that the 15-member team will be here and will be speaking with random people and asking questions. The College will be judged on whether the team finds people have been informed about such key educational issues.

6. Secretarial update: Maria Sell will be moving from the Business department to the ALLS Division. She will be working with ESL and Languages, Sara Hernandez will be working with English, and Humanities and the Library will continue working directly with Toni Gamboa.

7. Carol Hegarty informed the faculty that she is working on the department website. It will have the department student learning outcomes and program learning outcomes, as well as meeting agendas and minutes. All departments and divisions will have the same format by March, because of accreditation requirements.

8. Discussion: Faculty asked about Distance Education classes. Dr. Ruhl responded that former DE classes have to be re-approved and that the paperwork has not yet been created. He said that the DE committee will most likely look at success rates when considering a former DE class.

Aaron Edwards said he has already completed both training on online instruction and an online course on teaching online. Dr. Kelly said she is waiting for specific training on how to reformat an Etudes course for Blackboard.

9. Faculty decided to change the regular Humanities meeting to the first Thursday of every month, rather than Tuesday, beginning in March. The next Humanities department meeting will be noon to 1 p.m. (College Hour) on Thursday, March 14, in room 315. This meeting is moved to the second Thursday due to the first Tuesday (March 7) being used to assess the remaining Music PLOs.