IMPERIAL VALLEY COLLEGE CURRICULUM COMMITTEE ADOPTED MINUTES REGULAR MEETING

THURSDAY SEPTEMBER 6, 2012 3:05 p.m. – Board Room

Present:	Tina Aguirre	Craig Blek	David Drury	Daniel Gilison
	Michael Heumann	Jose Lopez	Norma Nunez	Leticia Pastrana
	James Patterson	Veronica Soto	Lisa Tylenda	Kevin White
	Cathy Zazueta	David Zielinski	Jose Ruiz	
Consultants:	Ted Cesar	Sydney Rice	Efrain Silva	
Absent:	Kathy Berry	Carol Hegarty	Norma Nava	Rick Castrapel
Visitors:	Trinidad Argüelles	Terry Norris		
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Michael Heumann called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:10p.m. on Thursday, September 6, 2012.

B. Approval of the Minutes

1. Special Meeting of May 24, 2012

M/S (Gilison/Drury) to approve the minutes of the May 24, 2012, special meeting of the Curriculum Committee, as presented. The motion carried.

C. Student Learning Outcomes - Sydney Rice

Sydney is working on a grid which will provide data for the prior 3 years of cycle assessment forms and will give to departments for review. The goal for Fall 2012 is to have 100% of SLO's assessed and turned in. Cycle assessments are due at the end of each semester. Let her know if you would like her to attend your department meetings. Project for the semester – look at the SLO's that are in CurricUNET and verify for accuracy. A workshop on SAO's (Service Area Outcomes) will be provided during the college hour, further information will be sent out during the semester.

II. Action Items

A. Credit Courses

1. Deleted Courses

- a. MATH 070 Basic Mathematics (3)
- b. MATH 080 Beginning Algebra (3)
- c. MATH 090 Intermediate Algebra (4)

M/S (Gilison/Drury) to approve the deletion of MATH 070, MATH 080, and MATH 090, effective 2012-2013, as presented. The motion carried.

Discussion regarding the reason for the deletion: these courses were replaced with MATH 061, 071, 081, and 091. The new required course is MATH 091. Norma Nunez stated that the cut scores for the new courses would be reviewed at the end of the year.

2. Revised Courses

a. ESL 001 – Grammar and Composition for ESL 1 (5) ESL 002 - Grammar and Composition for ESL 2 (5) c. ESL 003 – Grammar and Composition for ESL 3 (5) d. ESL 004 – Grammar and Composition for ESL 4 (5) ESL 005 – Grammar and Composition for ESL 5 (5) f. ESL 010 – ESL Language Laboratory (1) ESL 011 - Speaking and Listening for ESL 1 (5) g. ESL 012 – Speaking and Listening for ESL 2 (5) h. i. ESL 013 - Speaking and Listening for ESL 3 (5) j. ESL 014 – Speaking and Listening for ESL 4 (5) ESL 015 – Speaking and Listening for ESL 5 (5) **ESL 023 – ESL Reading 1 (3.5)** m. ESL 024 – ESL Reading 2 (3.5) n. ESL 025 – ESL Reading 3 (3.5) o. ESL 031 - Verb Review 1 (1) ESL 032 – Verb Review 2 (1) q. ESL 033 - Verb Review 3 (1) **ESL 034 – Verb Review 4 (1)** s. ESL 035 – Verb Review 5 (1) ESL 036 - Verb Review 6 (1) t. ESL 037 – Verb Review 7 (1) v. ESL 038 – Verb Review 8 (1) w. ESL 041 - Conversation 1 (1) x. ESL 042 – Conversation 2 (1) y. ESL 043 - Conversation 3 (1) z. ESL 044 – Conversation 4 (1) aa. ESL 045 - Conversation 5 (1) bb. ESL 051 – Pronunciation 1 (1) cc. ESL 052 - Pronunciation 2 (1) dd. ESL 053 – Pronunciation 3 (1) ee. ESL 054 - Pronunciation 4 (1) ff. ESL 055 – Pronunciation 5 (1) gg. ESL 060 - Vocabulary 1 (1) hh. ESL 061 - Vocabulary 2 (1) ii. ESL 062 - Vocabulary 3 (1) jj. ESL 063 - Vocabulary 4 (1) kk. ESL 064 - Vocabulary 5 (1) II. ESL 065 – Vocabulary 6 (1) mm. ESL 066 - Vocabulary 7 (1) nn. ESL 067 - Vocabulary 8 (1) oo. ESL 068 - Vocabulary 9 (1)

M/S (Nunez/Pastrana) to approve the revision to the TOP (CB03) code and/or Prior to College Level (CB21) code for the above courses a. through pp., effective 2012-2013, as presented. (See Exhibit A) The motion carried.

pp. ESL 069 – Vocabulary 10 (1)

III. Discussion Items

1. Program Learning Outcomes (PLOs) CurricUNET inclusion deadline

Per Kathy Berry's direction PLO's would need to be entered into CurricUNET by the end of the Fall 2012 semester.

IV. Information Items

1. Curriculum Institute Update

This institute was attended by Michael Heumann and Dixie Krimm. Michael attended workshops on track for new chairs. Was pleased to find out that IVC has done well in identifying SLO's and including them in CurricUNET, many other colleges were still having issues with SLO's. Big topics included repeatability and prerequisites, there is a push by the State to make prerequisites easier to implement. The Student Success Task Force is trying to make sure students are better prepared for courses when transferring. Dixie attended workshops focusing on Chancellor's Office coding, new rules, and upcoming changes to the inventory. The State will be implementing a new version of CurricUNET which will be more user friendly and allow access to the data to all.

2. Curriculum Committee Composition (Michael Heumann)

The committee has been updated per Academic Senate to include the Math and World Languages Coordinators. Nursing department may be added as representative.

V. Other Items

None

- VI. Next Regular Meeting: SEPTEMBER 20, 2012, 3:05pm in the Board Room.
- VII. The meeting adjourned at 3:40 p.m.

VIII. Certification for Stand Alone Training

Attendance: Veronica Soto Craig Blek Leticia Pastrana Kevin White James Patterson

Andrea Montaño (Student Government Alternate Representative)

Exhibit A – TOP (CB03) and Prior to College (CB21) Code Revisions for ESL Courses

Course	TOP (CB03)		Prior to College (CB21)	
	Current	Corrected	Current	Corrected
ESL 001	493084	OK	Υ	F
ESL 002	493084	OK	Υ	Е
ESL 003	493084	OK	Υ	D
ESL 004	493084	OK	Υ	С
ESL 005	493084	OK	Υ	С
ESL 010	493086	493087	Υ	ОК
ESL 011	493086	OK	Υ	F
ESL 012	493086	OK	Υ	E
ESL 013	493086	OK	Υ	D
ESL 014	493086	OK	Υ	С
ESL 015	493086	OK	Υ	С
ESL 023	493085	OK	В	D
ESL 024	493085	OK	А	С
ESL 025	493085	OK	Υ	С
ESL 031	493087	493084	E	F
ESL 032	493087	493084	D	Е
ESL 033	493087	493084	С	D
ESL 034	493087	493084	С	D
ESL 035	493087	493084	С	ОК
ESL 036	493087	493084	В	С
ESL 037	493087	493084	А	С
ESL 038	493087	493084	Υ	С
ESL 041	493087	493086	D	F
ESL 042	493087	493086	С	Е
ESL 043	493087	493086	Υ	D
ESL 044	493087	493086	А	С
ESL 045	493087	493086	Υ	С
ESL 051	493087	493086	Υ	F
ESL 052	493087	493086	С	Е
ESL 053	493087	493086	Υ	D
ESL 054	493087	493086	А	С
ESL 055	493087	493086	Υ	С
ESL 060	493087	493085	Υ	F
ESL 061	493087	493085	E	F
ESL 062	493087	493085	Υ	E
ESL 063	493087	493085	D	E
ESL 064	493087	493085	Υ	D
ESL 065	493087	493085	Υ	D
ESL 066	493087	493085	В	С
ESL 067	493087	493085	В	С
ESL 068	493087	493085	Α	С
ESL 069	493087	493085	Υ	С