

English 051 AD

Individualized Writing Skills Lab

Improve writing skills

Prepare for the next level writing class

Get help with a writing class

Keep your skills sharp if you didn't get the class you needed

Earn an additional unit of credit

Program Description

Eng. 051 AD is a one-unit, 36-hour, Credit/No Credit lab class designed to give students practice in the writing skills covered in the various writing level classes.

Assignments involve working on writing skill exercises in the Internet-based *My Skills Tutor* program, working on any of the other writing programs on the Lab computers, attending Writing Lab workshops, or consulting with a Writing Lab tutor on a writing assignment.

Students may take Eng. 051 independently or in conjunction with a writing class.

Guidelines

All work for 051 AD must be done in the Writing Lab.

Students can work the Lab assignments into their own schedules.

Students are responsible for completing the assignments and time.

To ensure that students complete the 36 hours, they will need to follow this timetable:

- 12 hours by the end of the 5th week
- 24 hours by the end of the 9th week
- 36 hours by the end of the 13th week

Students who fail to meet any of these deadlines or to do sufficient work to improve their writing skills will be dropped from the course.

The *My Skills Tutor* program is subject to Internet problems, so students should give themselves

ample time to complete the work: they should start early and work consistently, so if the internet crashes, they will still have time to complete the work on time.

Writing Lab Rules

- Students must have an IVC ID card to check into and out of the Lab.
- Turn cell phones and pagers off before entering the Lab.
- If students need to leave the Lab for any reason, they must exit the computer program and check out at the front desk.
- Leave any food or drink on the shelves by the Lab entrance.
- Since students need to concentrate, no talking or other disturbances are allowed.
- No listening to personal sound devices is allowed (iPods, etc). The only headphones that can be used are those intended for listening to the instructional programs.
- Computers in the 2600 Building are for academic (school work) purposes only.

Writing Lab Hours And Contact Information

2600 Building

(760) 355-6391

Fall and Spring

Monday—Thursday 8:30 A.M.—7:45 P.M.

Friday 8:30 A.M.—3:00 P.M.

Summer

Monday—Thursday 8:30 A.M.—5:45 P.M.