

IMPERIAL VALLEY COLLEGE

ENGLISH DIVISION

Approved Minutes

May 14, 2008

CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Chairperson D. Zielinski.

MEMBERS PRESENT

Robert Abrams	Michael Heumann	Deirdre Rowley
Robert Baukholt	Keseniya Kareva	Ed Scheuerell
Judy Cormier	Nancy Lay	Christina Shanerl
Julie Craven	Donald Martini	Scott Simpson
Lincoln Davis	John McClain	Josefina Thoresen
Kathleen Dorantes	Brian McNeece	David Zielinski
Fred Fischer	Robin Paine	
Alex Garza	Leticia Pastrana	

MEMBERS ABSENT

Roberta Bemis	Diane Harris	Mike McCormick
Patti Biley	Caroline Krejci	Elizabeth Tittle
Peter Bohan	Teresa Lopez	

GUESTS

Toni Pfister	James Patterson	Frank Rapp
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MINUTES

The minutes for February 20, 2008 were approved as corrected.

(M/S/C – F. Fischer/M. Heumann)

PERFORMANCE INDICATORS

Dean Gonzalo Huerta was absent therefore the presentation on Performance Indicators was cancelled. Chair D. Zielinski explained that Performance Indicators are similar to Student Learning Outcomes.

ENGLISH CHALLENGE UPDATE

An update was given on the English Challenge. A program has been set up, there will be a guest speaker. So far Brawley, Central, Imperial and Southwest High Schools have committed themselves to participate in our English Challenge. They will be submitting essays by Friday, May 23rd. Winners will be awarded Howard P. Meyer Scholarships. At the time Brian still needed two more categories for Jeopardy to be created. Assistance in any way, shape or form will be appreciated.

SUMMER SESSION ENROLLMENT UPDATE

Vice-President K. Berry asked D. Zielinski to clarify a few items regarding Summer School. If you have at least two classes you cannot bump anyone for a third class. Also, in the past, policy regarding class cancellations has not been so clear, a class must have 50% of quota or 15 students, whichever is fewer cancels. If a class has a quota of 25 students, there must be 13 students enrolled in order for the class to remain.

PLANS FOR READING /WRITING LAB

Recently a meeting with the reading instructors was held to discuss the Reading Plus Software. It was decided that Reading Plus would no longer be the software we use. Continuing with Reading Plus wouldn't be feasible so instead we will be using My Reading Lab. Technical Support Assistance is a lot better than what we have with Reading Plus. There will be a demo on the new software Friday, May 16th. My Reading Lab will be implemented Summer 2008.

For a nominal fee, the student must have a user name and purchase an access code to be able to use My Reading Lab.

Using My Reading Lab will free up space in the Lab. The area adjacent to Norma Gonzalez' office will be turned into at least one classroom with approximately 35 computers. This room will lend itself to different uses for the college.

And on another note in regards to Engl 111, according to Carol Lee and Frances Beope, the course doesn't really articulate with anything in the CSU/USC system.

STUDENT LEARNING OUTCOMES

Dr. Toni Pfister gave a presentation on Student Learning Outcomes (SLO). The entire campus will be involved in working with SLO's. SLO's describe the knowledge, skills, and/or abilities students will have after successful completion of course or as a result of participation in activity/program.

The Division will be revising course outlines.

ESSAY COMPILATION

R. Baukholt asked the Division their thoughts on creating a distinguished essay compilation book. Actual IVC students would be writing the essays that would be featured in the book. The essays would be lightly edited by committee members.

Students would have to sign a release form stating that their essays could be used for this book. Dr. Fischer said that such a form already exists in the Division.

Mr. Baukholt thought it would be nice to maybe have a little ceremony to honor the students whose essays were published in the book.

Mr. Baukholt asked anyone who was interested in joining the committee to please contact him

OTHER

In regards to the computer replacement list, it looks like P. Biley and Brian McNeece are up for a new computer.

ADJOURNMENT

The meeting was adjourned at 5:45p.m.