

**IMPERIAL VALLEY COLLEGE**  
**EXERCISE SCIENCE, WELLNESS, SPORTS DIVISION**  
**STAFF MEETING MINUTES**

Wednesday, September 16, 2009  
7:30 – 8:30 AM  
Room 709

**CALL TO ORDER:**

The meeting began at 7:30 am

Staff present: Dave Drury – Division Chairman, Jim Mecate – Athletic Director, Jill Tucker, Sandie Noel, Sidne Horton, Tyson Aye, Toni Pfister

**1. WINTER SCHEDULE:**

Mr. Drury informed the faculty and staff that the winter budget was drastically cut and the department will only be offering 11 courses plus the needed sports classes. He stated that all departments on campus received budget cuts. The faculty discussed the fill rates and how it will impact the summer session. Mrs. Tucker informed the chairman that she will not be teaching this winter.

Mr. Drury informed everyone that the Curriculum and Instructional Committee would like for him to remind all instructors to make sure they are teaching their classes in English and not in Spanish. They also want instructors to encourage students to speak English especially in group settings.

Mr. Drury also informed the faculty to give grades for mid-terms. He also reminded the faculty not to end their class sessions early.

**2. BUDGET INFORMATION:**

Mr. Drury informed the faculty that he will be attending a budget meeting later and they will be discussing a three year budget plan.

He instructed the faculty to begin ordering the equipment they need at this time.

**3. OLD BUSINESS:**

Ms. Horton asked if there was any news about the cable company. Mr. Drury stated that he was still waiting for a call back from Dish Network.

Mr. Drury distributed the PE 100 SLO form and thanked Sidne Horton for her help with this SLO.

He informed the faculty that at next meeting he will bring up a discussion for the PE Major.

**4. NEW BUSINESS:**

The faculty discussed a place to put the new AED as many had concerns of it getting stolen and talked about the best place to install it.

Mrs. Tucker mentioned that the phone line in the fitness center is not working. Mr. Drury stated that he would contact our data and phone line department.

Ms. Pfister expressed her concern about some male students signing up for the PE 103 class and it is a class for women only. Mr. Drury stated he would look into this matter.

Mr. Drury informed the faculty to please keep room 738 locked at all times.

Some of the faculty discussed concerns about students walking around the gym floor during class times and also mentioned that there was a crying baby on the gym floor for several days. Mr. Drury stated that he would have someone talk to this student with the crying child. He also informed the instructors that it was okay for them to ask the students to leave the gym floor when their class was going on.

**5. ADJOURNMENT:**

The meeting was adjourned at 8:30 am.