

Technology Planning Committee Minutes Thursday, May 10, 2012 1:30 – 3:00 P.M. Administration Building Board Room

MEMBERSHIP

Todd Finnell, Co-Chair - Administrative Representative Michael Heumann - Faculty Representative Jeff Cantwell - Chair of B.U.G. Angie Gallo - CMCA Representative Jeff Enz - Director of Enterprise Systems Omar Ramos - Online Services Architect

Members Absent

Gaylla Finnell - Faculty Representative
David Zielinski - Faculty Representative
Kathy Berry - Administrative Representative
Taylor Ruhl - Administrative Representative
Martha Olea - Classified Representative
Larry Valenzuela - Classified Representative
Josafat Trejo - ASG Representative

Visitors Present

Recording Secretary: Adriana Sano

I. <u>ITEMS</u>

II. VISITOR COMMENTS

a. Welcome and Sharing

• Todd Finnell shared a video called "Caine's Arcade" with the group. The video which was posted online went viral and nearly two million people watched. This video shows the power of social media and how hard work and determination can be an inspiration.

b. Approval of the March 8, 2012 Minutes

• The approval of minutes was postponed to the next schedule Technology Planning Committee Meeting.

III. ACTION ITEMS

• There were no action items.

IV. DISCUSSION ITEMS

a. Blackboard Transition Planning

- Todd Finnell informed the group that the District would be moving to Blackboard and would be in
 full production by the fall semester. He indicated that the Etudes cut-off date would be June 30,
 2012. He informed the group that David Zielinski sent out an email to faculty letting them know that
 they can now create a Blackboard course site shell which can then be exported and imported into
 IVC's Blackboard tenant once it is available.
- Michael Heumann stated that he spoke to Kathy Berry about having Blackboard training on Flex Day Friday, June 22, 2012. There was discussion among the group on whether to bring in Blackboard or do a remote training for an introductory session.
- Michael Heumann stated that the ATLAS Conference coming up in August would concentrate on Blackboard training for the general population.

b. Educational Master Plan Update

• Todd Finnell gave an update on Appendix E - Technology Planning Committee Report 2012 which includes the recommendations made at the March 8, 2012 committee meeting. The Report has been forwarded to the Educational Master Planning Committee for their review.

c. Technology Conference Recap

- Michael Heumann gave an update on the Tech de Mayo Conference which took place on Saturday, May 5, 2012. He announced that there were 233 participants in attendance at the conference.
- Michael Heumann praised the Business Club and indicated that they did a fantastic job with preparing lunch for the conference and helping with the registration process.
- The sessions were well attended and positive responses were received by different school district attendees.
- Todd Finnell indicated that the partnership between ICOE and IVC worked out very well.
- The planetarium was a big hit.
- Tech de Mayo Link (links to websites; presentation downloads found under Sessions):
 http://url.icoeapps.org/tdm

d. Projects Update -

1. Campus Wireless

 Jeff Enz indicated that an email would be going out to the campus community informing them of the deployment of the wireless system. He gave an overview of the different SSIDs:

IVC Employee – requires login with current IVC credentials to authenticate; **IVC Private** – will be used for IVC owned equipment which will login to the network automatically;

IVC Student – requires students to login using IVC credentials to authenticate;
 IVC Guest – primarily for guests on campus, restricted to 250 kbps download speed, basic web-browsing capability, and minimal authentication.

Michael Heumann asked whether the login for mobile devices will be changed in the future.
 Jeff Enz stated that this would be the next project once the wireless SSIDs are launched to the campus community.

2. PaperCut

- Omar Ramos reported PaperCut is being deployed to all employees across campus.
- PaperCut is an accounting/management software that allows the district to manage print/copy jobs across campus. Each department will now be able to manage the amount of copy/print jobs within their department and assign limits.
- Next phase is programming the large department copiers and Reprographics.
- The ultimate goal is to account for all copying being done across campus including students.
- The PaperCut personal account is set up for employees to be able to upload money into their account and charge their personal print jobs to it.
- Informed the group that in the last five weeks the kiosk located in the Library has generated a little over \$1,000.00 from student printing.
- He has programmed the online PaperCut printer queue to hold a print job for 24 hours to give students the opportunity to send print jobs to print from home.

3. Staff ID Cards

- Omar Ramos reported Staff ID cards have been printed for all employees integrating pictures taken at the last orientation and old archived pictures in the old system.
- Angie Gallo asked whether the ID cards for staff in the nursing department can be reissued with the same specs as the cards issued to nursing students.
- Todd Finnell indicated that he would be looking for resources to fund an ID System for the HR department to be able to manage the Staff ID Cards.
- Angie Gallo informed the group that HR has been distributing the ID cards by departments. ID cards to faculty and adjunct will be distributed at the beginning of the semester.

4. Distribution Group Changes

- Omar Ramos informed the group the Distribution Lists are being automated through Banner. He has clean-up the distributions list and organized them by divisions on the Instruction side. Angie Gallo is working on the HR Distribution lists for faculty and current and regular employees.
- Phase two will be to go over the 137 distribution lists which currently exist and decide to either eliminate or assign rights to manage the remaining lists.

5. VDI Phase II

- Jeff Enz explained that Phase II is replacing all the lecterns in the 2700 Building and 400
 Building with Thin Clients, and an Articulating Arm. He reported that IT has ordered a new
 Server, Thin Clients and Articulating Arms. The Thin Clients and the Articulating Arms will be
 mounted onto the lecterns.
- This summer the VDI software will be updated.
- Next project will be to replace 20 Ncomputing desktops in the Library with 20 new Thin Clients.

V. ADJOURNMENT