Humanities Department Meeting Noon-1 p.m. October 2, 2012 Room 314 Agenda

- 1. Approval of minutes of meeting on Sept. 4.
- 2. Spring schedule
- 3. Book orders send Toni the title, publisher, edition number of your textbooks for spring. Can we just make it a policy that she orders whatever you send her this semester, or conveys that you don't use a textbook, automatically unless you tell her otherwise?

Desk copies shall be ordered by faculty themselves.

- 4. Travel money and conferences, including out of state
- 5. Lack of secretarial help
- 6. Supplies are available but you have to go pick them up directly from Toni.
- 7. Lottery money
- 8. Other