# **Arts & Letters Division**

# **ESL** Department

# WEDNESDAY, JANUARY 18, 2012 SCIENCE BUILDING, 2700-2751, 4:20 p.m.

#### IN ATTENDANCE

Arevalo, Jim Gregory, Kseniya (Chair) Pastrana, Leticia Craven, Julie Howell, Kevin Ponce, Josefina Garcia, Margie Martini, Donald Rice, Sydney Garza, Alex McNeece, Brian (Dean) Scheuerell, Ed Simpson, Scott

#### **ADOPTED MINUTES**

#### 1. CALL TO ORDER (Kseniya Gregory)

Kseniya Gregory called the meeting to order at 4:20 p.m.

### 2. SLO ANALYSIS (Kseniya Gregory)

Kseniya reminded faculty that all SLO Analyses are due by March 15th. She distributed the adjunct faculty data sheets. Department leads were identified as follows:

Regular F/T – COURSE	Regular F/T – COURSE	Regular F/T – COURSE
ESL 001_Kseniya Gregory	ESL 011_Alex Garza	ESL 023_Sydney Rice
ESL 002_Ed Scheuerell	ESL 012_Josefina Ponce	ESL 024_Leticia Pastrana
ESL 003_Scott Simpson	ESL 013_Kevin Howell	ESL 025_Ed Scheuerell
ESL 004_Diane Harris	ESL 014_Don Martini	ESL 010_Josefina Ponce
ESL 005_Julie Craven	ESL 015_Sydney Rice	

#### 3. ADJUNCT EVALUATIONS (Kseniya Gregory)

Kseniya encouraged regular faculty to evaluate adjuncts. The compensation is a three hour overload pay (3 hrs. @ \$50). She stated that the evaluation of adjuncts is necessary in order to resolve discrepancies in methodologies. Sydney Rice, Kevin Howell, Julie Craven and Alex Garza (Friday Only) stated that they would consider volunteering for this task.

#### 4. ESL MEETINGS (Kseniya Gregory)

Kseniya asked for input as to what days and times would work best for ESL Department meetings. She stated that in fall the department met at 3:45 p.m. the second Tuesday of the month. After discussion, it was stated that the first Monday at 3:45 p.m. would be feasible.



# 5. ESL 025 - SDSU (Kseniya Gregory)

This item was pulled from the agenda. Josefina Ponce is teaching the class.

# 6. OTHER (Kseniya Gregory)

The inactivation of 1.0 unit courses has been approved by the department chair and dean. It is now at the "technical review" level. Discussion ensued over the implications involving the loss of these courses. Kseniya reiterated that she would like to develop 2.0 unit ESL courses that have a lab component.

## 7. ADJOURN

The meeting adjourned at 5:00 p.m.