IMPERIAL VALLEY COLLEGE REGULAR MEETING OF THE CURRICULUM COMMITTEE AGENDA FOR APRIL 26, 2012 2:00 p.m. – Board Room

I. Opening of the Meeting									
A. Call to order									
	oval of the Minutes								
		1. Regular Meeting of April 5, 2012							
			M to approve the minutes of the April 5, 2012, regular meeting of the Curriculum Committee, as presented. The motion: CARRIED FAILED						
	C. Student Learning Outcomes – Toni Pfister								
II.	Act	ction Items							
A. <u>Curriculum Policies and Procedures</u>									
1. BP 4020, Program, Curriculum and Course Development									
			Mto approve the revisions to Board Policy (BP) 4020, Program, Curriculum and Course Development, to reflect the Title 5 and U.S. Department of Education mandates, effective as of this date of April 26, 2012, as presented. The motion: CARRIED FAILED TABLED						
		2. AP 4020, Program, Curriculum and Course Development							
			to approve the revisions to Academic Procedures (AP) 4020, Program, Curriculum and Course Development, to reflect Title 5 and U.S. Department of Education mandates along with the IVC procedural updates, effective as of this date of April 26, 2012, as presented. The motion: CARRIED FAILED TABLED						
	it Courses								
	1. Deleted Courses								
			a. ESL 029 – News and Current Events for ESL (1)						
			M						
	Revised Courses								
	a. AJ 141 – Arrest and Firearms (3.5)								
			M to approve the increase of course hours (from 63 to 64) to meet POST Training Specifications required minimum hours, and textbook update, for AJ 141, effective 2012-2013, as presented. The motion: CARRIED FAILED TABLED						

	M/S to approve the revision to the course number (was 142), SLO's, and textbook update, for AJ 160, effective 2012-2013, as presented. The motion: CARRIED FAILED TABLED				
c. d. e.	BUS 164 – Microsoft Word for the Workplace (3)				
	 M				
f.	CIS 162 – Cisco CCNA Discovery 1: Networking for Home and Small Businesses (4)				
	M to approve the removal of the required prerequisite of CIS 160 from CIS 162, to allow student to progress through the major in a two year time period, effective 2012-2013, as presented. The motion: CARRIED FAILED TABLED				
g.	CIS 163 – Cisco CCNA Discovery 2: Working at a Small-to-Medium Bus or ISP (4)				
	M to approve the revision of the prerequisite for CIS 163 to include CIS 160 and CIS 162 with grades of "C" or better, effective 2012-2013, as presented. The motion: CARRIED FAILED TABLED				
h.	PE 102 – Physical Fitness (1)				
i.	PE 103 – Physical Fitness – Women (1)				
j.	PE 105 – Public Safety Fitness (1)				
k.	PE 106 – Walking/Jogging Fitness (1)				
I.	PE 111 – Aerobics – Step (1)				
	PE 112 – Basketball – Men (1)				
n.	` '				
	PE 122 – Lifeguard Training (2) PE 123 – Water Safety Instructor Training (2)				
q.	PE 126 – Tennis (1)				
r.	PE 127 – Tennis – Advanced (1)				
s.	PE 128 – Volleyball (1)				
t.	PE 143 – Advanced Basketball – Men (1)				
u.	PE 144 – Advanced Basketball – Women (1)				
	M				
v.	PE 200 – Theory of Baseball (2)				
w.	PE 201 – Theory of Basketball (2)				
x.	PE 202 – Theory of Softball (2)				
y.	PE 203 – Theory of Volleyball (2)				
	M				
	down to zero (0) times for passing grades as per the repeatability mandates set by Title 5				

b. AJ 160 – Regular Basic Course Modular Format Level III (10)

revisions for Physical Education (items v. through y.) courses PE 200, 201, 202, and 203, effective 2012-2013, as presented. The motion: CARRIED FAILED TABLED

		z.	PE 104 – Weight Training		
		aa.	PE 107 – Aquatic Exercise (1)		
		bb.	PE 120 – Softball (1)		
		cc.	PE 121 – Beginning to Intermediate Swimming (1)		
		dd.	PE 129 – Volleyball – Advanced (1)		
	PE 130 – Adapted Physical Exercises (1)				
ff. PE 131 – Adapted Sports (1)					
	PE 140 – Baseball – Advanced (1)				
hh. PE 141 – Softball – Women (1)					
		ii.	PE 142 – Advanced Swimming (1)		
		jj.	PE 161 – Pre-Season Conditioning for Athletes (1.5)		
		kk.	PE 162 – In Season Conditioning for Athletes (1.5)		
		II.	PE 163 – Song and Cheer (2)		
			M		
			The motion: CARRIED FAILED TABLED		
		mn	n. MATH 241 – Mathematics Software – MATLAB (1.0)		
			M to approve the reinstatement to active status for Math		
			241, Mathematics Software: MATLAB course, effective 2012-2013, as presented. The motion: CARRIED FAILED TABLED		
	3.	Ne	w Courses		
		a.	BLDC 010 – Cal/OSHA Certification (1.5)		
			M		
			course, to the credit curriculum, effective 2012-2013, as presented. The motion carried.		
C.	Ma	ijors	and Certificates		
	1.	Rei	moval of Recommended Courses (Not Required) for Majors and Certificates		
		a.	Administration of Justice Major		
		b.	Automotive Technology Major and Certificate		
		c.	Behavioral Science Major		
		d.	Child Development Major		
		e.	Correctional Science Major		
		f.	Music Major		
		M_	to approve the removal of the section identified as		
			commended Electives (do NOT fulfill major requirements)", for Administration of Justice Major,		
			omotive Technology Major and Certificate, Behavioral Science Major, Child Development Major, rectional Science Major, and Music Major, as directed by the Curriculum Committee, effective		
			2-2013, as presented. The motion: CARRIED FAILED TABLED		

2. Revised Majors and Certificates

a. Administration of Justice Major and Certificate

M_____/S_____ to approve the addition of the description and career opportunities statements, update to course numbering, and removal of the Reading requirement for the Administration of Justice Major and/or Certificate, effective 2012-2013, as presented.

The motion: CARRIED FAILED TABLED

- b. Agricultural Business Management Major and Certificate
- c. Agricultural Crop Science Certificate
- d. Agricultural Science Major
- e. Alcohol and Drug Studies Major and Certificate
- f. Apprenticeship Control Operator Certificate
- g. Apprenticeship Electrician Major and Certificate
- h. Apprenticeship Generation Mechanic Major and Certificate
- i. Apprenticeship Hydro Operator Certificate
- j. Apprenticeship Instrument Technician Certificate
- k. Apprenticeship Meter Technician Major and Certificate
- I. Apprenticeship Power Lineman Major and Certificate
- m. Apprenticeship Relays Technician Major and Certificate
- n. Apprenticeship SCADA/Telecommunications Technician Major and Certificate
- o. Apprenticeship Substation Electrician Major and Certificate
- p. Apprenticeship Telecommunications Technician Certificate
- q. Automotive Technology Major and Certificate
- r. Behavioral Science Major
- s. Building Construction Technology Major and Certificate
- t. Building Construction Tech Carpentry Specialization Certificate
- u. Building Construction Tech Concrete Masonry Specialization Certificate
- v. Building Construction Tech Project Management Specialization.
- w. Business Administration Major
- x. Business Administration for Transfer Major
- y. Business Financial Services Major and Certificate
- z. Business Management Major and Certificate
- aa. Business Marketing Major and Certificate
- ab. California State University General Education Breadth (CSU GE-B) Certificate
- ac. Child Development Major
- ad. Child Development Administration Specialization Certificate
- ae. Child Development Associate Teacher Certificate
- af. Child Development Infant/Toddler Specialization Certificate
- ag. Child Development School Age Specialization Certificate
- ah. Communication Arts Major
- ai. Communication Studies for Transfer Major
- aj. Computer Information Systems Major
- ak. Correctional Science Major and Certificate
- al. Court Services Specialist Certificate
- am. Dental Assistant Major and Certificate
- an. Early Childhood Education for Transfer Major
- ao. Electrical Technology Major and Certificate
- ap. Electrical Technology: Electrical Wiring Specialization Certificate
- aq. Electrical Technology: Electronics Specialization Certificate
- ar. Electrical Technology: Solar Energy Specialization Certificate
- as. Electrical Trades Major and Certificate
- at. Emergency Medical Services Major and Certificate
- au. Energy Efficiency Technology Major and Certificate
- av. English for Transfer Major
- aw. Fire Technology Major and Certificate

	Firefighter I Certificate						
ay.	General Science Major						
az.	History Major						
ba.	Human Relations Major and Certificate						
bb.	Humanities Major						
bc.	Intersegmental General Education Transfer Curriculum (IGETC) Certificate						
bd.	Legal Assistant Major and Certificate						
be.	Liberal Studies (General Option – Elem Teach Prep) Major						
bf.	Liberal Studies (SDSU Option – Elem Teach Prep) Major						
bg.	Life Science Major						
bh.	Mathematics Major						
bi.	Mathematics for Transfer Major						
bj.	Medical Assistant Certificate						
bk.	Multimedia and Web Development Major and Certificate						
bl.	Nursing – R.N. Major						
bm.	Nursing – V.N. Major and Certificate						
bn.	Pharmacy Technician Major and Certificate						
bo.	Political Science for Transfer Major						
bp.	Psychology Major						
bq	Social Science Major						
br.	Sociology for Transfer Major						
bs.	University Studies Major						
bt.	Welding Technology Major and Certificate						
	M/S to approve the addition of the description and career						
	opportunities statements to items b. through bt. above, effective 2012-2013, as presented.						
	The motion: CARRIED FAILED TABLED						
	Business Accounting Technician Major and Certificate						
bv.	Business Administrative Assistant Major and Certificate						
bv.							
bv.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate						
bv.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M/S						
bv.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M/S						
bv.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M/S to approve the addition of BUS 154 to the required skill level statement, and to add the description and career opportunities statements to the Business Accounting Technician, Business Administrative Assistant, and Business Office Technician Majors						
bv.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M/S						
bv. bw.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M/S						
bv. bw.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M/S to approve the addition of BUS 154 to the required skill level statement, and to add the description and career opportunities statements to the Business Accounting Technician, Business Administrative Assistant, and Business Office Technician Majors						
bv. bw.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M/S						
bv. bw.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M/S						
bv. bw.	Business Administrative Assistant Major and Certificate M						
bv. bw.	Business Administrative Assistant Major and Certificate M						
bv. bw.	Business Administrative Assistant Major and Certificate M						
bv. bw.	Business Administrative Assistant Major and Certificate M						
bv. bw.	Business Administrative Assistant Major and Certificate M						
bv. bw.	Business Administrative Assistant Major and Certificate M						
bv. bw.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M						
bv. bw.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M						
bv. bw.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M						
bv. bw.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M						
bv. bw.	Business Administrative Assistant Major and Certificate Business Office Technician Major and Certificate M						

3.

D. <u>Textual Items</u>

Background -

IVC is attempting to update and provide new textual items, new and revised items, and, as the catalog is being created identify copy that has no changes. (Example: Proficiency Enrollment textual item – Why do we have this statement and what does it mean? If there is no justification for this textual item we may come back and terminate it at our May 17 meeting.)

1. New Textual Copy

No. #	Topic	Status		
a.	Associate Degrees for Transfer (AA-T/AS-T)			
b.	CLEP Statement New			
C.	Counseling Services	New		
d.	Course Identification Numbering System (C-ID)	New		
e.	Cross Enrollment Program at a CSU or UC Institution	New		
f.	EOPS, CARE & CalWorks	New		
g.	Institutional Learning Outcomes New			
h.	IVC Honors Program New			
i.	Laboratory Statements (From Schedule) New			
j.	Majors and Certificate Chart New			
k.	Peace Officer Standards and Training (POST) Appendix New			
I.	President's Message New			
m.	Reading/Writing Lab and Math Lab (add to Learning Services Para) New			
n.	Sexual Harassment Policy & Non-Discrimination Policy (Frm Guide) New			
0.	Student Health Services (From Guide) New			
p.	Student Support Services (SSS) (From Guide) New			

М	/S		to approve the addition of the new textual items, Items. a.
through p. al	oove., for incl	usion in the	IVC 2012-13 General Catalog, effective 2012-2013, as presented
The motion:	CARRIED	FAILED	TABLED

2. New and Revised Textual Copy

No. #	Topic	Status		
a.	Academic Calendar 2012-13	New/Revised		
b.	Accreditation Sections	New/Revised		
C.	Admission	New/Revised		
d.	Associate Degree Graduation Requirements	New/Revised		
e.	Bookstore and Centers for Students (Library)	New/Revised		
f.	College History	New/Revised		
g.	CTE & ROP Credit	New/Revised		
h.	CTE, Apprenticeship, Certificates of Achievement & Skills Awards N			
i.	Degrees N			
j.	Disabled Student Programs and Services (DSPS) N			
k.	Extended Campus New			
I.	Fees and Refunds	New/Revised		
m.	Financial Aid	New/Revised		
n.	Grading System	New/Revised		
0.	IGETC - New Chart too.	New/Revised		
p.	IVC General Education & Graduation Requirements Sheet (new presentation & revisions/upgrades)	New/Revised		

q.	Matriculation, Prerequisite, Corequisite, Advisories on Recommended Preparation and Limitations on Enrollment, and Challenge Process		
r.	Online Services and Distance Education	New/Revised	
S.	Probation - Dismissal - Reinstatement	New/Revised	
t.	Registration, Wait Lists, Adding Classes, Dropping Classes, Repeating Classes	New/Revised	
u.	Student Conduct	New/Revised	
V.	The California State University (new CSU GE-Breadth Sheet)	New/Revised	
W.	Transfer Center	New/Revised	
X.	Transfer Credit - Advanced Placement Chart - CLEP Chart	New/Revised	
у.	Transfer Preparation	New/Revised	
Z.	Veterans Services	New/Revised	

M_____/S_____ to approve the addition of the new and revised textual items, Items. a. through z. above., for inclusion in the IVC 2012-13 General Catalog, effective 2012-2013, as presented. The motion: CARRIED FAILED TABLED

3. No Change to Textual Copy

No. #	Topic	Status			
a.	Academic Freedom	No Changes			
b.	Academic Renewal No				
C.	Apprenticeship Training Programs No Chang				
d. Athletics No Char					
e. Attendance and Withdrawal & Voluntary Withdrawal No Ch					
f.	Changes in the Catalog	No Changes			
g.	Cheating and Plagiarism	No Changes			
h.	Community Service	No Changes			
i.	Courseload Limits, Basic Skills and Class Attendance	No Changes			
j.	Courses of Instruction	No Changes			
k.	Credit-Be-Examination	No Changes			
I.	Exercise Science, Wellness, and Sport	No Changes			
m.	FERPA	No Changes			
n.	Foreign Transcripts	No Changes			
0.	IVC Campus Safety	No Changes			
p.	IVC Parking	No Changes			
q.	Non-Credit Education	No Changes			
r.	Nondiscrimination and Sexual Harassment Policy	No Changes			
S.	Proficiency Enrollment	No Changes			
t.	Repetition of Courses	No Changes			
u.	Scholastic Honors (Graduation Honors)	No Changes			
V.	Student Activities	No Changes			
W.	Types of Courses and Programs	No Changes			
X.	Work Experience	No Changes			

м	/S		_ to approv	<i>i</i> e the acceptance of the textual items with no changes,
Items. a. th	rough x. above.,	for inclusion	in the IVC	2012-13 General Catalog, effective 2012-2013, as
presented.	The motion:	CARRIED	FAILED	TABLED

F. Skills Award Actions 1. Approval of limited awarding of "Skills Award" certificates for IVC students. _____ to approve the awarding of the "Skills Award" certificate for the following fields: Automotive Air Conditioning; Automotive Brakes, Suspension and Wheel Alignment; Automotive Electronics; Automotive Engine Machinist; Automotive Engine Performance; Automotive Power Train; Basic Computer Skills; Carpentry Construction Technology; ECE Teacher Assistant; Electrical Wiring Technology; Electrical Trades; Electronics; Employment Readiness; Health Assistant; Home Health Aide; Medical Office Assistant; effective from July 01, 2008 through June 30, 2012, only for those students who completed the courses work established for said certificates, as presented. The motion: CARRIED FAILED 2. Termination of Skills Award Certificate ___**/S**______ to approve the termination of the "Skills Award" certificate due to the revisions of the current IVC degrees and certificates this award is no longer necessary, effective 2012-13, as presented. The motion: CARRIED FAILED **TABLED** G. Approval of Agenda as Minutes for this meeting of April 26, 2012 ___/ S ______ to approve the Curriculum Committee minutes for this meeting of April 26, 2012, to allow the impending items to receive finalized authorization via the IVC Academic Senate and the IVC Board of Trustees for submission to the Chancellor's Office, effective April 26, 2012, as presented. The motion: CARRIED FAILED TABLED

- III. Discussion Items
- IV. Information Items
- V. Other Items
- VI. Next Regular Meeting: May 3, 2012, 3:05pm in the Board Room.
- VII. Adjournment