

Imperial Valley College Academic Senate

Adopted Minutes

1 February 2012

I. Call to Order--The meeting was called to order by President Lehtonen at 1:31 p.m.

Present: Eric Lehtonen, Daniel Gilison, Frank Rapp, Mary Jo Wainwright, Michael Cushner, Celeste Armenta, Terry Norris, Craig Blek, Jill Kitzmiller, Russell Lavery, Norma Nunez, Lorraine Mazeroll, Jean Montenegro, Robert Baukholt, Barbara Nilson, Carol Lee, Allyn Leon, Mary Lofgren, Jill Nelipovich, Caroline Bennett, Michael Heumann, Kevin White, Kathy Berry, Danitza Aguirre.

Absent: Frank Miranda, Dave Drury, Cathy Zazueta.

Visitors: Tina Aguirre, Trinidad Arguelles, Gordon Bailey, Frances Beope, Krista Byrd, Melody Chronister, Sheila Dorsey-Freeman, Jeff Enz, Gaylla Finnell, Todd Finnell, Becky Green, Eric Jacobson, Victor Jaime, John Lau, Jan Magno, Brian McNeece, Silvia Murray, Mike Palacio, Angie Ruiz, Norma Scott, Efrain Silva, David Zielinski.

II. Visitors' Comments.

Becky Green informed the Senate that a proposal has been made at the state level to eliminate child care in California community colleges and to limit Cal Works participants to twelve (12) months of service. Discussion ensued.

III. Consent Agenda

M/S/C (Nilson/Zazueta) to approve the Consent Agenda, with corrections to the minutes of 18 January 2012.

IV. Reports

1. President—Eric Lehtonen welcomed Russell Lavery as the Science, Math, and Engineering Division representative, replacing Kevin Marty. President Lehtonen further informed the Senate that he had received a communication from Glenn Swaidon who cited schedule conflicts as necessitating his resignation as an Arts and Letters Division representative for the remainder of the 2011-2012 Senate.

President Lehtonen informed the Senate that the IVC Academic Senate Constitution and By-Laws Ad Hoc Committee would be meeting on Monday, 6 February 2012 and if necessary on Wednesday, 8 February 2012.

President Lehtonen provided the Senate with a handout listing potential pilot classes for the proposed IVC Honors Program.

President Lehtonen informed the Senate that he would be attending a San Diego Imperial County Community College Association meeting of Academic Senate presidents on 12 March 2012.

2. Past President—Kevin White reported that the Budget and Fiscal Planning Committee was studying guidelines for making cuts to the IVC budget in order to adjust the IVC budget to the impending budget cuts for California community colleges by the state legislature. Past President White stated that the committee is striving to develop guidelines which will establish predictability and stability for the IVC budget.
3. Treasurer—Jill Nelipovich reported that the IVC Academic Senate balance stood at \$4,635.03.
4. Associated Student Government—There was no Associated Student Government Report.
5. Part-Time Faculty—Senator Jean Montenegro reported that the part-time faculty were preparing to meet and negotiate with the district in the near future and that three meetings times have been selected in order to allow a maximum number of part-time faculty to be directly informed of part-time negotiation issues.
6. Curriculum Committee— Senator Carol Lee reported that the Curriculum Committee met on Thursday, 1 January 2012 and had approved upgrades to a number of course

outlines. Senator Lee further reported that the Curriculum Committee would meet on Thursday, 2 February 2012 to conduct course outline change approvals and to prioritize requests for new faculty hires.

7. Other Committees— Trinidad Arguelles, co-chair of the Continuous Accreditation Readiness Team (CART), reported that the committee has met continuously in order to have IVC properly prepared for the 2013 visit by an accreditation team from the Western Association of Schools and Colleges.

Senator Norma Nunez reported that the Staffing Committee had met on Monday, 30 January 2012 to review and revise criteria for determining new hires. Senator Nunez further reported that the revised guidelines would be forwarded to the Master Planning Committee.

V. Action Items

There were no action items.

VI. Information

1. President Lehtonen repeated his welcome of Senator Lavery and extended thanks to Kevin Marty for his service to the Senate.

VII. Discussion

1. Vice-President Daniel Gilison distributed a potential Final Exam Block Schedule for the Senate's consideration. Vice-President Gilison informed the Senate that the purpose of the proposed schedule is to extend final exams throughout finals week in order to provide students and faculty with an exam schedule which affords equitable and reasonable preparation time. Discussion ensued.
2. Secretary Frank Rapp reported that a number of California community colleges have campus hours scheduled on a regular basis, ranging from daily to bi-weekly. Secretary Rapp informed the Senate that the purpose of the proposed campus hour for IVC is to provide times for enrichment programs and committee meetings which would not conflict with any scheduled classes. Discussion ensued.
3. President Lehtonen reported that the Reorganization Super Committee had been holding extensive meetings in an attempt to determine the best course of action for IVC regarding whether or not to reorganize IVC's administrative structure, especially though not exclusively in lieu of the current state financial crisis. President Lehtonen

further stated that due to the sensitive nature of the discussions and due to the need to continue with said deliberations, limited information could be reported at this time. President Lehtonen concluded his remarks by stating that the Super Committee had determined that its recommendation would be that IVC have a three (3) dean and one (1) associate dean structure for Academic Services and that the areas of oversight and the responsibilities of each area were still under discussion. Discussion ensued.

VIII. *“For the Good of the Order”*—There were no *“For the Good of the Order”* items presented.

IX. Adjournment--The meeting was adjourned at 2:50p.m. by President Lehtonen. The next regularly scheduled meeting of the IVC Academic Senate shall take place on 15 February 2012 at 1:30p.m. in the Board Room.