

Imperial Valley College Academic Senate

Adopted Minutes

19 October 2011

I. Call to Order—The meeting was called to order by President Lehtonen at 1:31 p.m.

Present: Eric Lehtonen, Daniel Gilison, Frank Rapp, Glenn Swaidon, Michael Cushner, Craig Blek, Jill Kitzmiller, Kevin Marty, Dave Drury, Norma Nunez, Lorraine Mazeroll, Monica Ketchum, Robert Baukholt, Barbara Nilson, Carol Lee, Allyn Leon, Mary Lofgern, Jill Nelipovich, Caroline Bennett, Michael Heumann, Kathy Berry, Danitza Aguirre.

Excused: Kevin White, Mary Jo Wainwright, Jean Montenegro.

Absent: Frank Miranda, Celeste Armenta, Cathy Zazueta, Terry Norris.

Visitors: Tina Aguirre, Alfredo Cuellar, Gaylla Finnell, Victor Jaime, John Lau, Jan Magno, Brian McNeece, Toni Pfister, Jimmy Sanders, David Zielinski.

II. Visitors' Comments. There were no visitors' comments.

III. Consent Agenda

M/S/C (Leon/Heumann) to adopt the minutes of 5 October 2011 (1 abstention).

IV. Reports

1. President—Eric Lehtonen discussed the impending IVC Academic Senate retreat of 28 October 2011, encouraging all senators to inform the executive committee of their intent to attend or not so that plans for accommodating attendees could proceed smoothly. He further stated that the agenda for the retreat would include the Senate's core mission, Equivalency, Senate By-Laws, and 10 + 1 (academic and policy matters for which the Academic Senate is responsible)
2. Past President—there was no Past President report.
3. Treasurer—Jill Nelipovich reported that the IVC Academic Senate balance stood at \$6,572.50.
4. Associated Student Government—Danitza Aguirre reported that members of the IVC Associated Student government had attended the region X Area meeting during the previous week where developing a budget for all region X community colleges and concerns over financial problems created by Board of Governor waivers were discussed. She further stated that she acquired information regarding other Region X campuses which had campus hours scheduled into their schedules of classes, reflecting on the previous discussion of campus hours by the IVC Academic Senate.
5. Contingent Faculty—there was no Contingent Faculty report.
6. Curriculum Committee—Carol Lee reported that the Curriculum Committee had met on 6 October 2011 and had approved upgrades to a number of course outlines and that the committee would meet again on 20 October 2011.
7. Calendar Committee—Carol Lee reported that the Calendar Committee had met on 5 October 2011 and had discussed such items as scheduling of Spring Break and Winter session and that the committee would be meeting again today at 3:05.
8. Reorganization Committee—Daniel Gilison reported that the reorganization Committee was gathering information and advice from various constituents of the IVC faculty and staff.
9. Other Committees—Toni Pfister reported that the Student Learning Outcomes (SLO) Committee had made one change in committee membership; had set this November as a deadline for SLO cycle assessments to be submitted; and was working toward

establishing dates for SLO deadlines, tying said deadlines to the Comprehensive Program Review schedule.

V. Action Items

1. M/S/C (Lee/Leon) to approve the revision of the Staffing Committee Standing Rules and Composition document. (3 Abstentions)
The question as to why the document still had limitations on re-election to the committee was raised.
2. Lorraine Mazeroll and Norma Nunez were elected as the two faculty representatives to the Staffing Committee by a ballot vote conducted by the senators present. Due to a three-way tie for third most votes received, Bruce Seivertson was elected as the alternate faculty representative to the Staffing Committee in a second, run-off, ballot vote conducted by the senators present.
3. M/S/C (Rapp/Lee) to approve an IVC Academic Senate survey of the IVC faculty regarding the issues of IVC class scheduling, block scheduling for final exams, campus hour, and spring break. Precise wording for the survey questions was discussed. Secretary Rapp shall revise the survey questions and return the revisions to the Senate for its consent to proceed.
4. M/S/C (Rapp/Blek) to approve the date of 4 May 2011 as the date for the 2011-2012 IVC Academic Senate/Dennis Carnes memorial Fund Raiser for Student scholarships. (1 Against)

VI. Information

1. Basic Skills—Frank Rapp reported that the 2011-2012 IVC Basic Skills Action Plan had been submitted on 10 October 2011. The report guidelines had been revised for this report, requiring narrative explanations for successful Basic Skills programs during the 2010-2011 academic year as well as for disaggregated data for previous programs success and retention rates for Basic Skills students. The IVC report also included updated 5-year goals in order to make the goals more measurable.
2. Calendar Proposal--the "Information" item regarding the calendar proposal was pulled.
3. Academic Senate Retreat Agenda--the "Information" item regarding the Academic Senate Retreat Agenda was pulled.

VII. Discussion

1. Construction and Classroom Usage Issues—John Lau spoke to the issue of the effects of construction on classroom usage and classroom availability as well as

classroom sizes planned in upcoming modernization of IVC classroom buildings. Discussion ensued, including consideration of such issues as accommodation of instructors' needs for classes adequate for class enrollment, classroom efficiency, the efficacy of class desks as opposed to classroom tables, the number of classrooms available due to the amount of construction at any given time, and the legal limits of classroom occupancy due to fire marshal restrictions.

2. Course Identification Numbering System—Carol Lee explained the importance of the Course Identification Numbering System (C-ID) regarding the acceptance of courses for students transferring to IVC from other California community colleges and the acceptance of courses by other California community colleges for students transferring to said colleges from IVC. She encouraged all senators to speak to members of their divisions and departments regarding any potential problems in such acceptances.
3. Title 5 Regulations re: Repeats and Withdrawals—Carol Lee and Jan Magno informed the Senate that recent state law requires that students who had received any combination of three “Ws,” “Ds,” or “Fs” for any course would no longer be allowed to retake that course at any time at the California community college where the student had received said grades. IVC will implement this law beginning in the Summer 2012 session. The law will be implemented retroactively, meaning that the rule of three such grades will be applied including such grades earned prior to the summer session. Steps are being taken to inform all students of this change during the Spring 2012 semester. All IVC faculty are encouraged to inform their students of this change and of the subsequent consequences.

VIII. *“For the Good of the Order”*—Michael Heumann informed the Senate that on Wednesday, 16 November 2011, a Futures Forum will be held in the College Center at 12:00 noon; the topic of the forum will be new technological practices for students enrolled at IVC.

IX. Adjournment—President Lehtonen adjourned the meeting at 2:52p.m. The next regularly scheduled meeting of the IVC Academic Senate shall take place on 19 October 2011 at 1:30p.m. in the Board Room.