



**Technology Planning Committee  
Minutes  
Thursday, December 08, 2011  
1:30 – 3:00 P.M.  
Administration Building Board Room**

**MEMBERSHIP**

Todd Finnell, Co-Chair - Administrative Representative  
Jeff Cantwell - Chair of B.U.G.  
Martha Olea - Classified Representative  
Larry Valenzuela - Classified Representative  
Alberto Izarraraz - ASG Representative

**Members Absent**

Jim Fisher, Co-Chair - Faculty Representative  
Gaylla Finnell - Faculty Representative  
Kathy Berry - Administrative Representative  
Taylor Ruhl - Administrative Representative  
Angie Gallo - CMCA Representative  
Edward Cecena - Classified Representative

**Visitors Present**

Jeff Enz, Director of Enterprise Systems  
Michael Heumann, English Department Chair  
Valerie Rodgers, Business Department Chair

Recording Secretary: Adriana Sano

**I. VISITOR COMMENTS**

**a. Welcome and Sharing**

- Martha Olea shared with the group that she attended the iPad Workshop at ICOE and indicated that some school districts would be using iPads as a tool to give presentations.

**II. ACTION ITEMS**

**a. Approval of Minutes**

- The October 13, 2011 Minutes will be carried over to the next regular scheduled meeting.

**III. ITEMS**

**a. FCMAT Evaluation and Recommendations**

- Todd Finnell passed out the following handout: "Compilation of FCMAT Recommendations for IVC." He asked the committee to review the recommendations and the actual report which was emailed to the committee members.
- FCMAT was brought in to look at the technology organizational structure of the college; to look at helping the District pursue fiscal accountability; and making full use of the position control module integrated in the Banner System.
- The next step is to begin the process of meeting with the different departments to talk about how to move forward with some of these recommendations.

- Some FCMAT recommendations are currently in the process of being completed.
- The FCMAT report gives the District and the ATLAS Grant a roadmap to follow.
- Todd Finnell announced that a Microsoft IT Academy is in the works. The intent is to have IT staff go through certification first to meet Objective 1.4 of the ATLAS Grant.
- An IT Academy on campus would promote technical certification for students and staff; and CIS curriculum can be mapped to certification.

**b. 2012 Activities**

- Todd Finnell gave an overview of the updated 2012 Activities which were discussed at the October 13<sup>th</sup> meeting. He went over the highlights that IT would be working on in the new year. Items 1-12 are carried over from the 2011 Action Plan; and items 13-36 are new for 2012.
- Todd Finnell indicated that the Strategic Technology Plan would be revised to reflect these changes.

**c. Review of Bid Award**

- Jeff Enz gave an update on the bid award and stated one of the primary functions of the RFP is the wireless network across campus.
- Currently there are only 56 access points across campus and these will be replaced with 180 access points campus-wide. High density areas will be covered (i.e., library, quad area, and college center).
- There was discussion among the group about the connectivity in the 2700 Building and the whole wireless network being replaced.
- Jeff Enz gave an update on the bid awards:
  - Wireless Network Equipment - Aerohive was awarded the bid; Aerohive is a cloud-base management service for the wireless system. The new system will be tied to the user's email account credentials and login will be necessary. The wireless system is being funded by the Construction Bond and ATLAS Grant.
  - Network Security Bid -A next generation firewall will be installed. This will allows IT to do a better job at monitoring all network traffic, and control and identify security risks.
  - Network Management Monitoring – Solarwind was award the bid. Jeff Enz gave a demonstration to the committee of what the monitoring system looks like.
  - Data Backup – No bid was awarded; however, a cloud-base disaster recovery backup system will be put in place for Banner.
- Jeff Enz informed the group that the timeline for completion of the wireless system is February 2012.

**IV. ADJOURNMENT**

The meeting was adjourned at 2:25 p.m.