



**BASIC SKILLS INITIATIVE COMMITTEE
MINUTES**

Wednesday February 23, 2011

1:30 p.m.

Room 2721

Frank Rapp called the meeting to order at 1:35 p.m.

Basic Skills members in attendance were as follows:

Frank Rapp, Basic Skills Coordinator
David Zielinski, Faculty Representative for writing
Kseniya Kareva, ESL Department Chair
Eric Lehtonen, Math Department Chair
Norma Nunez, Representative for Counseling
Betsy Riehle, Faculty Representative for Math
Deirdre Rowley, Faculty Representative for Reading

Basic Skills members not in attendance were as follows

Lisa Solomon, Faculty Representative, Non-Basic Skill Discipline
Michael Heumann, English Department Chair
Frank Miranda, Faculty Representative for Career Technical

Others Present:

Brian McNeece, Dean of Arts/Letters

Recorder

Martha Navarro

MEMBERSHIP CHANGES

The Faculty Representative for ESL remains open as Kevin Howell will not be able to attend the meetings due to his teaching schedule.

APPROVAL OF MINUTES OF 24 November 2010

M/S/C (Eric Lehtonen/Kseniya Gregory) to approve minutes of November 24, 2010.

COORDINATOR'S REPORT

DISCUSSION

1. *Accountability Report*—Frank shared with the members that the accountability report is now due in June of this year rather than June of next year. This is due to the legislators requesting it. Frank briefly discussed that data on past action plans and accounts of actions need to be in the report. Frank added that he will be meeting with Dawn Chun to request data and reports needed. He also said that the committee needs to collectively get data. Eric offered to work with Frank on getting numbers for the data. Norma asked how far back do they have to go in regards to getting data. Frank responded that possibly for the past five years or since the college first received Basic Skills funds. Legislators are considering cutting Basic Skills funds and are looking for evidence as to whether to do so or not.

The members discussed what type of evidence to provide on the report. Frank stated that they could show how many students the college would have not enrolled if it weren't for faculty being paid out of basic skills funds. Kseniya stated that she has data on retention rates for the past three years. Eric also stated they could show success rates are higher with full time instructors than part time instructors. This could support their case. For another idea to show evidence/data, David suggested showing the work of students that participated in the Writing/Reading pods and any anecdotes regarding those students. Another idea Kseniya suggested is to provide academic history of students who participated in the reading/writing pods. Eric suggested providing data on Jill Kitzmiller's classes for the past two semesters.

2. *Proposed New Math Course*--Eric is proposing to start four math courses:

Math 61, Basic Math, 3 units (first eight weeks)

Math 71, Pre-Algebra, 3 units (first eight weeks)

Math 81- Algebra, 4 units

Math 91-Algebra 2, 5 units

Eric suggested offering these courses as stand alone or combined. They would have Admissions and Records check the prerequisite at the end of the eight week mark before moving on to the next level. The reason for his proposal is that IVC is not offering enough transferable level math units when the state average is nineteen units. Eric stated that he would like to forward his request to the CurricUNET Committee for review. If approved, they will be able to offer the proposed math courses in the fall 2012.

The committee had several concerns about the new math proposal. The committee agreed to revisit this issue in the near future.

3. *Professional Development Book Club*—It was noted that Eric will lead the next one.

4. *March 25 Link 3 Workshop*—Frank announced that the next workshop will be on March 25th. It will be held in San Diego, Miramar College. The workshop will focus on implementing accelerated models of developmental English and Math. The Basic Skills committee has been encouraged to bring a team of ten.

5. *Other*--

ACTION ITEMS

1. *2010-2011 Action Plan/Expenditures*—Frank distribute a copy of the 2010-11 Basic Skills Allocations by District and College. Imperial Valley College will be receiving \$212,016. This allocation will be for the 2011-2012 academic year. He also notified the members that out of the 2010-2011 budget, the remaining balance is \$5026.05.

M/S/C (Betsy Riehle/David Zielinski) approve not to fund any of the proposed items in the action plan and use the remaining balance of \$5026.05 to pay portions to individuals who wish to attend conferences and hold workshops.

--Two abstain (Kseniya Gregory/Norma Nunez)

ADJOURNMENT

The meeting was adjourned at 2:35 p.m.