

# IVC Academic Senate

Approved Minutes

October 19, 2005

I. The meeting was called to order at 1:33 pm by James Patterson.

Present: Olga Artech, Roberta Bemis, Mary Kay Borchard, Dennis Carnes, Karen Collins, Dave Drury, Kelli Florman, Suzanne Gretz, Greg Larson, James Patterson, Deirdre Rowley, Patrick Staten, Cathy Zazueta, Victor Zazueta, Lianna Zhao, Sherry Zobell, Monica Bulong,

Excused: Cesar Guzman, Eric Jacobson, Mariaelena Thibodeaux,

Absent: Mary Lofgren, Val Rodgers, Kendra Jeffcoat

Visitors: Kathy Berry, Marion Boenheim, Gloria Carmona, Dawn Chun, Ted Cesar, Victor Jaime, Carol Lee, Sergio Lopez, Paul Pai, Efrain Silva, Joe Vogel, Kathie Westerfield, Robin Ying

## Visitor Comments

Gloria Carmona - for spring we need to identify 30 cohort students to be placed in transfer level English and Mathematics. Slots need to be reserved for these students.

Deirdre Rowley - concerned that Sergio Lopez has a salary increase which is not the way it was presented to the Senate.

Sergio Lopez - responded.

Victor Jaime - responded.

## III. Information/Correspondence

1. Report on consultation with ASG – Patterson attended their meeting to provide the students background on the history and reasons for changing withdrawal date. ASG President Monica Bulong stated the ASG would recommend moving the withdrawal date to 70% of the calendar instead of the 62% proposed by the resolution. The ASG would like the vote on the resolution postponed until a survey can be done, which will be given to students and faculty.

2. Report on Area D meeting at Southwestern College – James Patterson  
Strategic Plan update: UC/CSU are suggesting that specific community colleges be classified as transfer institution.

Surveys being prepared on compressed calendars and CEO searches.

Proposed resolutions for the ASCCC Fall Session include:

- a. commendation for the Compton College faculty and staff
- b. direction for assistance to be provided to the Chancellor's Office in review and reporting of the Student Equity Plans
- c. an ASCCC response to various district attempts to impede faculty involvement in statewide organizations
- d. an ASCCC response to various district enrollment management requirements which may be having an adverse effect on occupational education student success
- e. 1992 legal opinion concerning cheating

3. Board of Trustee meeting – Tuesday, October 18
  - a. Authorized the Superintendent/President and Chief Business Office to reduce the 2005-06 budget as necessary to maintain a minimum 3% reserve fund (which appears to include an immediate freeze on hiring)
  - b. Accepted the resignation of Tom Hudson, Dean of Business Services, and authorized the replacement of this position
  - c. Approved a \$7 refund to all students who have paid the \$14 Health Fee and authorized the District to enter into an interim agreement with Pioneer Memorial Healthcare District to begin offering health services immediately.
4. Update from AS State President
5. Equivalency committee has been asked to review their membership.
6. Health Fair will be held Friday, Oct. 21, 2005.

**IV. Consent Agenda** – voted on as a block M/S/C (Carnes/Borchard) 1 abstention

1. The minutes of October 5, 2005 were approved with corrections.
2. Recommendations from Curriculum & Instruction (major/certificate revisions)
  - a. Administration of Justice Certificate (7/7/05)
  - b. Noncredit Professional Development Academy (7/7/05)
3. Recommendations from Curriculum & Instruction (new courses)
  - a. BUS 810 – Customer Services Series (9/1)
  - b. BUS 830 – Frontline Series (9/1)
  - c. BUS 850 – Supervision Series (9/1)
  - d. SPEC 298\* – Child Abuse (9/15)
  - e. SPEC 298\* - Current Issues in Early Childhood Education (9/15)
  - f. SPEC 298\* - Creative Cooking for Children (9/15)
  - f. SPEC 298\* - Children with Challenging Behaviors (9/15)
 (\* courses will be renumbered before entering into Banner)
4. Recommendations from Curriculum & Instruction (course revisions)  
EWIR 110, 115,125,135 – new rubric (9/1)
5. Recommendations from Curriculum & Instruction (course deletions)  
BUS 804 through BUS 816 (9/1)

**V. Academic and Professional Matters**

1. Consultation with IVCC/CCA/CTA/NEA  
*The Academic Senate recommends to the IVCC/CTA and the District that any person designated by the CIO/CSSO to conduct an evaluation of a tenured faculty member shall be an educational administrator (Ed Code 87002(b)) with a minimum of three years full-time experience in classroom teaching/counseling, and/or library experience.* M/S/C (Zhao/Florman)
2. Resolution 51 – Opposition to California Proposition 75 – second reading  
M/S/C (Drury/Gretz) 11 ayes, 3 nays, 1 abstain  
This will be published as a letter to the IV Press and sent to All Users
3. Resolution 52 – Change in Withdrawal (Drop) Deadline – first reading  
The second reading is postponed until November 16, 2005. M/S/C  
(Zobell/Borchard)

4. Follow up on Senate's request to Curriculum & Instruction  
*The Academic Senate accepts the Curriculum & Instruction Committee recommendation to accept the Planning and Budget Committee's recommendation to freeze hiring.* M/S/C (Bemis/Carnes)  
Patterson will ask C&I to re-examine the 17 positions currently unfilled with tenure-track instructors, the Hiring Freeze Exception Criteria draft document from the "thaw" committee of the College Council, and provide the Academic Senate with a more detailed plan for future faculty hiring.
5. Faculty Evaluation of Administrators – carried over to next meeting. Patterson will review the relevant policy language.

## **VI. Committees**

1. Curriculum & Instruction – Carol Lee  
Preview of the C&I agenda for October 20<sup>th</sup>
2. Equivalency – no report
3. Standards and Practices (inactive)
4. Educational Policies – have not met
5. Faculty Professional Development – have not met
6. Task Force on Information Literacy – Cathy Zazueta  
The members of the task force are still making presentations to divisions/areas on campus. A copy of the survey, which will be sent to the faculty, was distributed.
7. College Council – Ted Ceasar  
Reported on the last few College Council meetings with specific attention to the Health Fee recommendation to the Board of Trustees.
8. Planning and Budget – Joe Vogel  
Doesn't foresee any "emergency" meetings in the near future.
9. Administrative Council – James Patterson  
The college is no longer charging the "graduation fee"; Administrative Council agreed to allow students to graduate after Winter Intersession; and the school will accept the student's self-declaration concerning residency, as per CCCApply.

## **VII. Discussion**

1. Granting of early tenure – James Patterson and Suzanne Gretz provided background information regarding the granting of early tenure. Ed. Code allows governing boards to grant tenure following the first, second, or third contract (the third contract is a two year contract). It has been reported that the Administration is not willing to consider early tenure so as to not set a precedent.
2. Embracing Diversity – postponed due to Dr. Jeffcoat's absence.
3. College Hour – James Patterson reminded the Senate of his campaign pledge to pursue the establishment of a regular block of time in the teaching schedule for which no full-time faculty would be assigned classes/student appointments (commonly referred to as College Hour) for the purpose of supporting faculty and student involvement in shared governance opportunities. The division/area senators were asked to discuss the concept and possible blocks of time with their faculty.
4. Faculty hiring procedures – James Patterson reported on Marion Boenheim's concern about the procedural requirements for search/screening committee composition (it could be considered a quota system). Mary Kay Borchard volunteered to assist in writing new language for the hiring procedures.

- VIII. The meeting was adjourned at 3:37 pm. M/S/C (Drury/Florman)