

IVC Academic Senate

Approved Minutes

April 6, 2005

- I. The meeting was called to order at 2:16 pm.
Present: Jeff Beckley, Roberta Bemis, Nina Blair, Dennis Carnes, Suzanne Gretz, Barbara Nilson, Daniel Trax, Lianna Zhao, Sherry Zobell, Irene Garcia, Eric Jacobson, Kendra Jeffcoat
Excused: Olga Artech, Mary Kay Borchard, Karen Collins, Kris Leppien-Christensen, Joel Jacklich, Ralph Marquez, James Patterson, Mariaelena Thibodeaux, Cathy Zazueta
Absent: Randall Carson, Dave Drury, Mary Lofgren
Visitors: Kathy Berry, Eileen Buckel, Ted Ceasar, Gonzalo Huerta, Efrin Silva, Larry Valenzuela
- II. **Visitor Comments**
None
- III. **Information/Correspondence**
1. Ruth Dills, Coastline College was selected for the Regina Stanback-Stroud Diversity Award for Area D.
 2. Hawaii National Great Teachers Seminar will be August 7 – 12, 2005 at Hawaii Volcanoes National Park.
 3. Kris Leppien-Christensen, Behavioral Science and Social Science representative, sent an email reporting on his division's response to the ISLOs.
- IV. The minutes of March 16, 2005 were approved. M/S/C (Nilson/Gretz)
- V. **Assessment Time**
Behavioral/Social Science Division's report was read and the English Division representative gave his report orally on division members' response to Institutional Student Learning Outcome proposal. The information was listed on a grid and will be disseminated after all divisions have reported.
- VI. **Academic and Professional Matters**
1. Academic Senate will meet the 1st and 3rd Wednesday of each month during the school year 2005-2006 and will start at 1:30 pm. M/S/P (Zobell/Nilson)
 2. The ISLO "next steps" were postponed until all of the divisions had reported. M/S/C (Bemis/Gretz)

VII. Committees

1. Curriculum & Instruction – Dr. Kendra Jeffcoat
 - Dozens of curricula were approved
 - Distance ed will be discussed at the next meeting
 - Draft on the *distance education technology plan* was given to the members
 - Dean Silva informed the members that an AA in Administration of Justice is being offered for the correctional officers at Calipatria prison. It is open to the public.
2. College Council – Ted Ceasar
 - Compressed calendar was discussed
 - Passed IVC’s smoking policy
 - Ride share survey will be given to our students to see if the program will be feasible
3. Administrative Council – no report
4. Equivalency – no report
5. Budget and Planning – Lianna Zhao
 - Operating deficit is \$319,000. The previous deficit was \$1.2 million
 - \$132,000 was added to the block grant for institutional equipment, library, and maintenance
 - Growth planning review was presented by Ted Ceasar
 - Purchase cutoff date is May 31
6. Standards and Practices – no report
7. Educational Policies – no report
8. Faculty Professional Development – Dennis Carnes
 - Cathy Zazueta has developed a resource database for teaching tips and techniques for community colleges

VIII. Discussion

Dr. Jeffcoat

- Division chairs will get the summer schedule on April 8
- Accreditation team will be on campus Monday, April 18
- Larry Valenzuela will organize an “end of the year” newsletter
- Spring 2005 Saturday classes document was distributed

XI. The meeting was adjourned at 3:44 pm