# **IVC Academic Senate**

Approved Minutes
March 2, 2005

I. The meeting was called to order at 2:02 pm.

Present: Nina Blair, Dennis Carnes, Suzanne Gretz, Karen Collins, Joel

Jacklich, Kris Leppien-Christensen, Mary Lofgren, Ralph Marquez, Barbara Nilson, James Patterson, Mariaelena

Thibodeaux, Daniel Trax, Cathy Zazueta, Sherry Zobell, Irene

Garcia, Eric Jacobson, Kendra Jeffcoat

Excused: Jeff Beckley, Roberta Bemis, Randall Carson, Lianna Zhao

Absent: Olga Artechi, Dave Drury,

Visitors: Kathy Berry, Krista Byrd, Lincoln Davis, Gonzalo Huerta, Janeen

Kalin, Carol Lee, Tom Paine

### II. Visitor Comments

• Eric Jacobson asked for a Point of Privilege—to report on the last Planning and Budget Meeting at this point in the agenda. It was accepted. At the next meeting, March 23, two items will be discussed

- o Presentation on free parking
- o CSEA/Administration the number of classified staff need to support the 25 new instructors.
- Krista Byrd would like the Planning and Budget committee to show that computers, desks and office spaces for the new instructors are in their plans.
- Barbara Nilson is going to a math conference with 6 students. She is soliciting funds to help pay for the students lodging and meals. Those funds can be donated to the IVC Foundation, earmarked for the math conference.

### III. Information/Correspondence

- 1. Military activities on campus
  - a. Irene Garcia no students have gone to Sergio Lopez with any complaints
  - b. Daniel Trax One community college kicked the military off campus and lost federal funding
  - c. This will be an action item on the next agenda.
- 2. @ONE Spring 2005 Distance Education Technology Training flyer was received.
- 3. Sue Higgins and Rosa Peralta will attend the Vocational Education Leadership Institute, March 10-12, 2005 in San Jose.
- 4. The Business Division has elected a Division Chair for 2005 06.
- 5. Yula Flournoy, Academic Senate for California Community Colleges "would like a copy of any standards and /or guidelines regarding webbased counseling and advising that your college may have adopted." Ralph Marquez responded.
- 6. An application for Accrediting Commission for Community and Junior Colleges Commissioner was received.

IV. The minutes of February 16, 2005 were approved as corrected. M/S/C (Nilson/Jacklich)

## V. Assessment Time

James Patterson is requesting senators representing divisions report on the Institutional Student Learning Outcomes at their next meeting. They are also to survey their division on the following questions:

- 1. Is there something that needs to be added to the list?
- 2. Is there anything that should be removed from the list?
- 3. Should these "concepts" be clarified into full outcome statements or should they remain abstract?
- 4. Would your division/area approve this list for final submission to the Trustees?

Areas that do not have a Senate representative will be contacted by the following:

- Industrial Technology and CFCS Cathy Zazueta and Dennis Carnes
- o ASG and CSEA James Patterson
- o Administrative Council Kendra Jeffcoat
- o Adjunct faculty Karen Collins, Randy Carson and James Patterson

Senators are to discuss the answers at the April 6 meeting of the Academic Senate.

### VI. Academic and Professional Matters

1. Memorandum of Understanding

A motion was made to approve the Memorandum of Understanding between the IVC Academic Senate and the IVC College Council re: election of faculty representatives required by the College Council bylaws. M/S/F (Nilson/Carnes) 4 yes, 9 no.

### 2. Certification of Senate Election

A motion was made to certify the results of the Academic Senate & College Council election held on February 24, 3005.

At-Large-Senators 2005 – 2008: Mary Lofgren, Cathy Zazueta, Lianna Zhao

Academic Senate President 2005 – 2006: James Patterson College Council Faculty Representative 2005 – 2006: Patti Biley M/S/C (Leppien-Christensen/Nilson)

3. Appointment of Faculty Representatives to Search Committee
The following instructors asked to be considered for the search committee:
Mike McCormick, Cathy Zazueta, Michael Heumann, Roberta Bemis,
Allyn Leon, Maria Coronel and Sherry Zobell.

A motion was made to appoint the following faculty to serve on the search committee for the Dean of Technology and Learning Services:

Cathy Zazueta, Michael Heumann, Sherry Zobell, with Allyn Leon as an alternate. M/S/C (Gretz/Borchard)

#### VII. Committees

- 1. Curriculum & Instruction
  Meeting scheduled for 3/3. Last chance to make the catalogue.
- College Council
   Ratified the MOU between College Council and Academic Senate concerning College Council Elections
   Tom Hudson reported on the construction oversight committee and capital outlay
- 3. Administrative Council
  Dr. Pai wants a status report on pilot programs, registration priority and fast track.
- 4. Equivalency Jacklich No new packets.
- 5. Planning and Budget
  Reported by Eric Jacobson under Visitors Comments
- 6. Standards and Practices Nilson
  Looking for nominations for the Ralph Santos Award
- 7. Educational Policies Gretz
  Finishing the student services section and will begin on the business services section of the Board policy.
- 8. Faculty Professional Development Zazueta Flex activity on Effective Teaching Topics Considering enrichment and field trips
- 9. C&I subcommittee Borchard
  They are meeting next week and hope to have Division Chairs
  input and will report back at the next Academic Senate meeting.
  Patterson recommended SLO/Assessment be included in
  subcommittee's consideration.

#### VIII. Discussion

- 1. Attendance Policy recommendation will be finalized in a few weeks.
- 2. Academic Hiring Procedures Patterson will be sending a 23 page document on Hiring Practices. Please read and be ready to discuss at the next meeting.
- IX. The meeting was adjourned at 3:33 pm.