

# IVC Academic Senate

Approved Minutes

November 3, 2004

- I. The meeting was called to order at 2:02 pm.
- Present: Roberta Bemis, Nina Blair, Dennis Carnes, Dave Drury, Suzanne Gretz, Joel Jacklich, Kris Leppien-Christensen, Mary Lofgren, Ralph Marquez, Barbara Nilson, James Patterson, Mariaelena Thibodeaux, Daniel Trax, Cathy Zazueta, Sherry Zobell, Eric Jacobson, Kendra Jeffcoat, Irene Garcia, Randall Carson
- Excused: Jeff Beckley, Lianna Zhao
- Absent: Olga Artech, Karen Collins
- Visitors: Frances Beope, Kathy Berry, Marian Bonheim, Eileen Buckel, Carol Lee, Paul Pai, Krista Byrd,
- II. **Visitor Comments**
- Eric Jacobson thanked Dr. Jeffcoat and Dr. Pai for standing up for academic freedom in reference to The Council on Islamic Relations.
  - Dennis Carnes announced that he was awarded a sabbatical leave for next semester.
  - Dr. Jeffcoat thanked the Sabbatical Leave Committee for their time and work on the above discussion.
- III. **Information/Correspondence**
1. Fall 2004 Plenary Session of the ASCCC – James reported that 30 different resolutions were discussed. A motion to postpone voting on the resolutions to increase the graduation requirements for Math and English until Spring 2005 was made. It passed, 59 – 50.
  2. Mary Harman sent an email stating the faculty lounge renovation was complete. She suggested the an adhoc committee be formed to oversee the maintenance of the lounge.
  3. Gail Zeigler – is seeking donations for the Oakley Elementary School RIF (Reading is Fundamental) matching grant program designed to provide 1-3 books to each of the 750 first, second, and third grade students at Oakley Elementary School.
  4. Yula Flourney – South Representative for the Academic Senate for California Community Colleges. She would like to visit our campus, possibly at the December meeting.
- IV. The minutes of October 20, 2004 were approved as corrected. M/S/C (Nilson /Carnes )
- V. **Assessment Time**
- IVC General Education Requirements & Student Learning Outcomes – ASIJ's student learning outcomes were distributed as an example. WASC wants a list of

outcomes and how they are to be assessed. It was discussed that the outcomes need to be broad enough so that each discipline can make them more specific. The next Assessment flex activity will be on Monday Nov 15, 2 pm – 4 pm and Thursday Nov 18, 4pm – 6 pm.

**VI. Academic and Professional Matters**

1. Resolution 49 – Opposition to Internship Program had its second reading. The debate was limited to 10 minutes with pro/con alternating. M/S/P (Bemis/Carnes) Extend debate for another 10 minutes. The resolution failed by a vote of 3 in favor and 10 against.
2. Call for Special Election – Date: November 23, 9 am – 3 pm  
Items to be on the ballot:
  - a. fill vacant at-large senator position, 2004-2007 (Nilson/Leppien-Christensen) M/S/C
  - b. adjunct senators to become voting members (Jacklich/Nilson) M/S/C
  - c. restore declaration of elections (Jacklich/Carnes) M/S/C
  - d. address unexcused absences (Jacklich/Carnes) M/S/C  
Amendment to delete “The academic Senate may elect to excuse, censure, or authorize the Academic Senate President to declare the position vacant (abandoned). M/S/F (Zazueta/Bemis)
  - e. add Equivalency to Standing Committees (Jacklich/Zobell)M/S/CThe sample ballot will be distributed 5 days before the election date.

**VII. Committees**

1. Curriculum & Instruction - Dr. Jeffcoat  
Etudes will be recommended to the Administrative Council as the CMS for distance learning. C&I will be considering policies and procedures for online, hybrid, other distance learning classes. There will be a potluck at Dr. Jeffcoat’s place on November 14 for new faculty and their mentors.
2. College Council - James  
Voted in favor of raising graduation requirement for Math and English.
3. Administrative Council
4. Equivalency – Joel  
12 packets are waiting to be reviewed.
5. Planning and Budget – no report
6. Standards and Practices – Sherry  
A resolution will be forthcoming concerning common finals and textbooks.
7. Educational Policies – James  
Hiring procedures were discussed.
8. Faculty Professional Development – Dennis  
Flex week and staff development funds were the main topic of conversation.

VII The Student Complaint Policy, Six-Day class schedule, Compressed calendar and Composition of Curriculum & Instruction Committee discussions were postponed.

IX. The meeting was adjourned at 3:45