

IVC Academic Senate Meeting

Adopted Minutes
Wednesday, March 2, 2011
1:30 p.m. – Board Room

Call to Order

The meeting was called to order at 1:30 p.m. in the Board Room by Senate President White.

Roll Call by Recorder Dixie Krimm:

Present:	Kevin White	Robert Baukholt	Frank Rapp	Nannette Kelly
	Frank Miranda	Celeste Armenta	Jill Kitzmiller	Terry Norris
	Cathy Zazueta	Stella Orfanos-Woo	Bruce Seivertson	Kathy Berry
	Jesus Gallegos	Cesar Guzman	Barbara Nilson	Eric Lehtonen
	Daniel Gilison	Carol Lee	Caroline Bennett	Jill Nelipovich
	Kevin Marty			

Absent:	Jeffrey Beckley	Kevin Marty	James Patterson
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Excused:	Mary Jo Wainwright	Mary Lofgren	Elizabeth Treviño	Toni Pfister
	Norma Scott			

Visitors:	Trinidad Argüellas	Jeff Enz	Lisa Solomon	Lianna Zhao
	Ed Gould			

Recorder: Dixie Krimm

Membership Changes

None at this time

Public Comment

Carol Lee – sent out an email concerning the upcoming Spring plenary, a resolution will be presented for a study regarding the minimum 18 unit requirement in relation to the 1440 degrees, it is important that she has an idea of whether Academic Senate would support the resolution to have a study done.

Example: Psychology major at most CSU's require only 9 units, yet the 1440 requires 18, we are going forward with the 2 degrees that we need but a study needs to be present. Document from region 7 received. Carol reviewed some of the bullets of the document. Carol would like an idea if we are in support of a study being done by a poll of the committee. All in favor.

Approval of Minutes

M/S/C (Lehtonen/Gilison) to approve the minutes of February 16, 2011, as presented. The motion carried.

President's Report

President White:

- Regarding action items, note inclusion of budget issues would like to know where Academic Senate stands on the issue.
- Will be attending a conference in about a week (see Kevin regarding details) will bring back information, is being paid for by State
- Working with ASG and with CTA on planning and putting together a holiday celebration regarding Cesar Chavez, should have in place by next meeting.
- Would like to wrap up the Tenure Review committee issues by the next meeting.

GUEST SPEAKER – Dr. Richard Mahon

**Area D Representative; Chair of Educational Policies
Academic Senate for California Community Colleges**

- Introduction – Roots of CCC presented, overview of CCC Academic Senate, first California Community College was in Fresno in 1912 as an outgrowth of the K-12.
- Presented resource documents for faculty: Rostrum (snapshot of what faculty are thinking about statewide issues), Adopted papers about issues abroad. These can be found on the website at www.asccc.org.
- Process of State Academic Senate meetings reviewed.
- Requisite issue discussed.

Consent Agenda

1. Curriculum Committee minutes 12-01-10
2. Curriculum Committee Recommendations to the President 12-01-10

M/S/C (Lee/Nilson) to approve the above consent agenda items. The motion carried

Action Items

1. Professional Development Committee Policy Draft
 - Kevin White – Review of document.
 - Barbara Nilson – How is membership determined.
 - Michael Heumann – 2 faculty (by Senate), 2 staff (by CSEA), 1 administrator (by Dr. Gould)
 - Carol Lee what is the difference between flex and staff development?
 - Kathy Berry – flex must follow certain criteria that are provided by the Chancellor’s Office. Professional Development can be geared more to staff. CTA has negotiated for 2 flex days so they must be established.
 - Carol Lee – the board has approved a calendar so we need to determine flex activities.
 - Barbara Nilson – are you looking to get this approved today or just reviewing.
 - Kevin White - would like a decision today.

M/S/C (Nilson/Rapp) to approve the policy as presented. The motion carried.

Discussion:

Frank Rapp – should the language include how the positions are determined so the question does not come up again.

Kevin White – yes that will be included.

2. Reductions in Force (RIFs) and Particular Kinds of Service (PKS) – Academic Senate Resolution
 - This is a statement to identify the Academic Senate’s intent to work with Administration and to minimize the effect of potential cuts and reduction in programs to students, to identify the Senate’s intent.

M/S/C (Nilson/Kitzmilller) to approve the RIF’s and PKS resolution document as presented.

Discussion:

Revisions for grammatical issues presented and corrections made.

- Daniel Gilison – should the senate create a statement, to include in the resolution, that the Academic Senate rejects the idea that layoffs of faculty should occur?
- Eric Lehtonen – regarding rules of procedure, should we be having a first and second reading?
- Kevin White – we would pass this reading, suspend the rules, then pass the second reading.
- Daniel Gilison – would the statement mentioned above be appropriate to be included at this time.
- Discussion ensued regarding including a statement as mentioned above.
- Ed Gould – provided input on a statement that could be included.

M/S/C (Lee/Baukholt) to approve the suspension of the rules. The motion carried.

The following statement was added to the resolution as the fourth paragraph:

“WHEREAS, the Academic Senate opposes the proposed layoffs because of the devastating effects on Imperial Valley College students”

M/S/C (Lehtonen/Rapp) to approve the second reading. 1 – opposed. The motion carried.

Discussion and Information Items

1. Spring Academic Senate Election Plan – Frank Rapp
 - Action for the President of the Senate and the three at-large senators, whose terms will end on May 31, 2014. Will be sending out the notice of vacancy to all faculty on Monday, March 7, 2010, the declaration of candidacy deadline will be Monday, March 14, 2010, at 5:00pm. Sample ballots will be distributed on Wednesday, March 16, 2010 along with instructions for acquiring an absentee ballot. The election will be on Thursday, March 24, 2010, from 9:00am – 3:00pm in the faculty lounge. Frank will be recruiting people to help with the polls, and will be recruiting people to help with the count.
 - According to the record the expiring term positions for the at-large senators are for: Mary Lofgren, James Patterson, and Caroline Bennett.
 - Barbara Nilson volunteered to help with elections.

2. One year evaluation of the campus reorganization

- Kevin White – two areas we would like to evaluate, first to evaluate the results - do faculty feel the campus runs more efficiently, second to evaluate the cost. Would like to put together a committee to take a look at these issues. Have in mind survey monkey to determine if your job experience improved with the new dean structure and has the cost remained neutral.

Discussion:

- Frank Rapp will come up with questions for the survey
- Kevin White – any and all faculty input is important, talk to Frank directly if you would like to assist
- Kevin White and Frank Rapp will report to members at each meeting. Hoping to have input when the board meets.

3. Superintendent/President evaluation

Discussion ensued regarding the forms to evaluate the Superintendent/President, Vice Presidents, and Deans. Senate President White will try to locate the forms and email to the senators and/or bring them to the next meeting.

* Note – Dr. Gould mentioned that board policy does not include evaluation of administrators and president so it may need to be looked at for validity.

- Kevin White – request for volunteers for the Evaluation Committee: Frank Rapp, Eric Lehtonen, Kevin White

4. By-laws Committee to update changes

- Kevin White – plan is to revise the by laws by the end of the semester. There have been many changes that would require the by-laws to be revised. Requesting volunteers for the By-laws Committee: Robert Baukholt

5. Diversity Committee – needs faculty members

- Kevin White – Dr. Cuellar will be heading up this committee. Volunteers: *None*
- Alfredo Cuellar – the committee should consist of 7 to 9 members to meet once a month and report to the Vice President of Academic Services.
- Carol Lee - questioned why are we looking at this committee only for volunteers, it should be put out to the entire campus faculty.
- Frank Rapp will send out a message to faculty but would suggest that members bring this to their meetings as well
- Robert Baukholt asked if volunteers should be recruited at their meetings for the Diversity Committee only or for the by-laws committee as well
- Kevin White asked that senate members please mention both at their meetings.

Reports

Past President Bruce Seivertson:

- No report at this time

Treasurer Norma Nunez:

- No report at this time

VP of Instruction Kathy Berry:

- Just returned from the League of Innovations Conference funded by VTEA. As bad as the budget is, we are not the worst; Arizona is talking about defunding higher education. There were a lot of strategies on how to be innovative. Looking at enrollment management and what would happen with courses if we must have reductions. It is time that the college creates an enrollment management task force. This group would look at balancing the curriculum with the core mission of the college: Career Technical, Transfer, and high level Basic Skills. Academic Senate and CIO sent out a query to determine what high level basic skills are. There will be a workload reduction, how do we balance the curriculum and schedule. Tomorrow this will be launched, let Kevin know if you are interested in assisting with this task force. A meeting will begin at 4:00 after the Curriculum Committee.
- Comprehensive Program Review is due March 11, 2010.

Chief Financial Officer (CFO) John Lau:

- No report at this time

Basic Skills Initiative (BSI) Coordinator Frank Rapp:

- Update on funding, will be getting aprox 18,000 in additional funding.

Student Learning Outcomes (SLO) Toni Pfister:

- No report at this time

Associated Student Government (ASG) Jesus Gallegos:

- Jesus Gallegos – elections for ASG on March 13 and 14. Karaoke will be held March 3rd in the college center. Hands Across California will be held Sunday, April 17, 2010 in San Diego, from 7:00am-10:00am – to voice opposition to budget cuts and rising tuition in California Community Colleges.

Contingent Faculty Representative:

- No report at this time

Collective Bargaining Units Gaylla Finnell:

- Lisa Solomon – CTA members are discussing RIFs and layoffs, March 15th deadline for notices. If you have any questions please contact Lisa Solomon or Gaylla Finnell.

COMMITTEES

1. Curriculum Committee
Nothing to report at this time
2. Tenure Committee
Nothing to report at this time
3. College Council
Michael Heumann – naming of the art gallery is an issue, should be resolved in the next month or two. His term will be ending at the end of March, 2010.
4. Equivalency
Nothing to report at this time
5. Budget & Fiscal Planning
Nothing to report at this time
6. Learning Support Services
Nothing to report at this time
7. Distance Education
Nothing to report at this time
8. Educational Master Plan Committee/CART
Due March 11th.
9. Other:
None

“For the Good of the Order”:

Adjournment

The meeting adjourned at 3:05 pm.

The next regularly scheduled meeting of the Imperial Valley College Academic Senate will be on Wednesday, March 16, 2011 at 1:30 p.m. in the Board Room.