

IVC Academic Senate Meeting
Unapproved Minutes
15 September 2010 1:30 p.m
Board Room

I. Call to Order

The meeting was called to order at 1:34 p.m. by Senate President White.

Roll Call by Secretary Rapp:

Present: Kevin White, Daniel Gilison, Cesar Guzman, Carol Lee, Eric Lehtonen, Mary Lofgren, Barbara Nilson, James Patterson, Robert Baukholt, Frank Rapp, Mary Jo Wainwright, Jeffrey Beckley, Celeste Armenta, Toni Pfister, Jill Kitzmiller, Kevin Marty, Terry Norris, Cathy Zazueta, Lorraine Mazeroll, Norma Nunez, Norma Scott, Bruce Seivertson, Kathy Berry.

Excused: Krista Byrd, Elizabeth Trevino.

Visitors: Tina Aguirre, Alfredo Cuellar, Sheila Dorsey-Freeman, Gayla Finnell, Todd Finnell, Travis Gregory, Michael Heumann, Victor Jaime, Nanette Kelly, John Lau, Valerie Rodgers, Taylor Ruhl, Efrain Silva, David Zielinski.

II. Visitors' Comments

Eric Lehtonen, speaking as a visitor, informed the Senate that the Science, Math, and Engineering Division wished to merge the Senate's scholarship fund raising efforts with the Dennis Carnes Memorial Scholarship fund raising efforts and requested the support of the Senate for such a merger.

III. Consent Agenda

1. M/S/C (Patterson/Lehtonen) to approve the Academic Senate minutes of 1 September 2010 as corrected.
2. M/S/C (Wainwright/Nunez) to pull the item entitled "AP 4105 Distance Education Revisions" as presented.

IV. Reports

1. President White:
 - expressed a desire to achieve more as senate president and to assist the Senate in achieving more as well;

- demonstrated a number of the resources available on the Academic Senate web site, both for IVC and for the statewide Academic Senate;
- discussed the role of the Senate as set forth in California Education Code Title 5, Section 53200 (c) (Also known as the 10 + 1), wherein the first three identified roles of the Senate are the areas in which the Board is to "rely primarily on the advice of the Senate" and the fourth through tenth identified roles of the Senate are the areas in which the Board and Senate are to reach "mutual agreement";
- reported that he had attended Chancellor Scott's Circle Luncheon at Cuyumaca College on August 26 where he met with several state executives with whom he discussed their coming to IVC for training in matters concerning the Senate;
- informed the Senate that the IVC Academic Senate website needs updating;
- informed the Senate of the process to be used with President Gould in order to draft a "white paper" concerning shared governance.

2. Past-President Seivertson:

- reported that he and Senator Lehtonen shall be one-half of a four-man team taking part in the IVC Foundation Golf Tournament on 25 September 2010 at Del Rio Country Club in Brawley;
- reiterated the value of the state Academic Senate website;
- reported that he will travel to Sacramento in two weeks for statewide Faculty Development Committee meetings.

3. Treasurer Norma Nunez:

- reported that she had approved expenditure of \$163.40 as reimbursement to Carol Lee for her travel to the Curriculum Institute in July, leaving a balance of \$8,633.60.

4. Vice-President of Instruction Kathy Berry:

- reminded the senators that census rosters for Fall 2010 are due tomorrow, 16 September 2010, no later than 5:00 pm.;
- informed the Senate that the District has received ARRA monies in the amount of \$33,203.00; these monies are one time federal funds;
- stated that the Educational Master Planning Committee will meet on Friday, 17 September 2010, to review the Master Plan guidelines and that there will be program Review training in two weeks;
- stated that there will be Tenure review training on Thursday, 30 September 2010;
- stated that there would be Curriculum Committee training for Stand Alone Course Approval on Thursday, 16 September 2010;
- stated that the Continuous Accreditation Readiness Team (CART) would meet on 8 October 2010 at 10:00 a.m.;

- requested that the Senate supply the Tenure Task Force with names of appointees to the Task Force;
- requested that the Senate discuss with faculty the need to make full use of assigned class hours as complaints had been received from members of the community that some faculty were releasing students significantly before the scheduled class ending times and thus not providing the students in those classes with the full educational experience that the students desired.

5. Chief Financial Officer John Lau:

- reported that the state's budget outlook is extremely uncertain and that it is unlikely that a state budget will be released until after the November elections;
- reported cash flow is a problem without a State budget;
- informed the Senate that there will be a special Board Meeting in October to discuss the IVC budget based on the most relevant financial information which the District has at that time;
- reported that there would be a training day in January 2011?

6. Basic Skills Coordinator Frank Rapp:

- Informed the Senate that Basic Skills allocations for Imperial Valley College for the 2010/2011 academic year are uncertain due to the uncertainty of the state's budget;
- Reported to the Senate that the San Diego/Imperial Valley Basic Skills Region is promoting a Learning in Networks for Knowledge Sharing (LINKS) event in Escondido on Friday 22 October 2010; the event is open to all interested parties and will focus on student success in terms of completion.
- Basic Skills Committee member Norma Nunez added that in recent years Basic Skills money had been used to supplement District funds for tutoring but that the lack of an allocation for this year meant that such monies could not be counted on for tutoring.

7. Student Learning Outcomes Coordinator Toni Pfister:

- Reported that six out of twenty Service Area Outcomes had been received by the SLO Committee;
- Informed the Senate that Kseniya Kareva had replaced Frank Rapp on the SLO Committee.

8. Associated Student Government:

- No report.

9. Contingent Faculty Representative:

- No report.

10. Guest: CCA/CTA President Gaylla Finnell:

- thanked Senate President Kevin White for working with the union;
- recommended that senators consult her written report sent to All Users;
- CCA/CTA member Norma Nunez and others reminded the Senate that there would be no Winter Session this academic year and requested that this message be conveyed to students to assist them in planning their academic calendars.

V. Action Items: Academic and Professional Matters

1. M/S/C (Patterson/Nunez) to move item “4. Rename the Academic Senate Transfer Scholarship to the ‘Dennis Carnes Academic Senate Transfer Scholarship’” to item 1.
2. M/S/C (Nunez/Nilson) to rename the Academic Senate Transfer Scholarship to the “Dennis Carnes Academic Senate Transfer Scholarship.”

Norma Nunez explained that the purpose of the proposed name change was to maintain the Senate’s focus of raising monies for one scholarship rather than for two scholarships.

Discussion ensued as to how to raise monies as separate or single scholarship funds.

3. President White opened nominations for Curriculum Committee Co-Chair designee.

Norma Nunez nominated James Patterson.

Eric Lehtonen nominated Lorraine Mazeroll.

Jeffrey Beckley nominated Carol Lee and then withdrew his nomination.

Vote by secret ballot was held; Lorraine Mazeroll received the majority of the votes for the Curriculum Committee Co-Chair.

M/S/C (Patterson/Nilson) that the Academic Senate approve Lorraine Mazeroll as the Curriculum Committee Co-Chair.

4. President White discussed the possibility of establishing a Martin Luther King Jr. and Cesar Chavez Holiday for IVC.

Discussion involving calendar difficulties ensued.

M/S/C to postpone further discussion of establishing a Martin Luther King Jr. and Cesar Chavez Holiday Planning Committee.

5. President White nominated Norma Nunez as the Academic Senate 2010/2011 Annual Fundraiser chair.

M/S/C (White/Nilson) to approve Norma Nunez as the Academic Senate 2010/2011 Annual fundraiser chair.

VI. Committees

1. Curriculum and Instruction—No further report provided.
2. College Council—Michael Heumann reported that the College Council met on 13 September 2010. Tim Nakamura presented a report on door blocks and their efficacy to the Council which will vote to give its approval or not to the continued use of the door blocks at its meeting on 29 September 2010. Dr. Heumann requested that anyone who has concerns about the door blocks please contact him with those concerns before the College Council meeting on the 29th.

Michael Heumann further reported that the standing of the Staff development and Flex Committees was discussed at the College Council meeting.

3. Equivalency—Mary Jo Wainwright reported that a questionnaire had been distributed to division deans and department chairs. The questions are intended to help the equivalency Committee members to be more effective and were culled from the state Academic Website Equivalency page. The questionnaires are due back no later than 29 September 2010.
4. Budget and Fiscal Planning—John Lau reported that the Budget and Fiscal Planning committee will meet next week.
5. Learning Support Services—Taylor Ruhl reported that the Learning Support Services Committee will meet next week.
6. Distance Education—David Zielinski reported that the Distance Education Committee had met earlier in the week and will meet again on Thursday, 16 September 2010, to discuss new online course development procedures.
7. Other committee reports—there were no other committee reports.

VII. Discussion

1. Academic Senate Member Replacement Process

President White reported that he is communicating with area Vice-Presidents and Deans regarding Senate and committee openings and the subsequent filling of any vacancies.

2. Academic Senate 2010/2011 Goals

President White pulled this item from the agenda.

3. Academic Senate 2010/2011 Retreat

President White began the discussion of this item by requesting input on possible times for a Senate retreat. Further discussion ensued.

4. Reassessing the Need to Provide Tutorial Services

Norma Nunez requested information and insight regarding the availability and funding for tutoring for students.

President White stated that the Academic Senate position is that tutoring is a vital service for our students.

Taylor Ruhl thanked the Senate for its concerns regarding this issue and reported that a small amount of funding had been procured for the hiring of math tutors.

Norma Nunez stated that the District should take responsibility for this matter.

5. Rafael Santos Award

President White informed the Senate that because the Rafael Santos Award for teaching excellence had not been awarded for the 2009/2010 academic year, said award should be given as soon as possible. He further requested that senators bring nominations for this award to the next Senate meeting.

6. IVC Staff and Student Fitness Center

President White stated that interest has been expressed regarding the possibility of IVC generating a staff and student fitness center.

Discussion of concerns regarding financial, logistical, and liability issues ensued.

7. Senate Position on Measure J Bond Issue

President Kevin White informed the senate that it is his intent to have someone knowledgeable on the details of the Measure J Bond issue come to speak to the Senate in order to help the Senate to arrive at a position on the issue. He further stated that it is his belief that how the bond will impact our students and community should be the key factor in determining the Senate's position.

8. *“For the Good of the Order”*—Suggestions for Improvements and Achievements

Barb Nilson reported that much of the anonymous online class discussion by students in her teacher preparation class centered on the high quality of instruction at IVC.

Cesar Guzman stated that he took pride in how faculty at the Calexico extended campus accommodated many students by taking many of them as crashers.

VIII. Adjournment

President White adjourned the meeting at 3:05 p.m.

The next regularly scheduled meeting of the Imperial Valley College Academic Senate will be on Wednesday, 6 October 2010, at 1:30 p.m. in the Board Room.