

IVC Academic Senate

Approved Minutes

May 19, 2010

- I. The meeting was called to order at 1:31 pm by President White.
- II. **Roll Call**
 - Present: Krista Byrd, Suzanne Gretz, Daniel Gilison, Cesar Guzman, Michael Heumann, Jill Kitzmiller, Eric Lehtonen, Barbara Nilson, Norma Nunez, Thomas Paine, James Patterson, Toni Pfister, Romano Sanchez-Dominguez, Norma Scott, Elizabeth Trevino, Kevin White, Cathy Zazueta, Lianna Zhao, Kathy Berry, Bruce Seivertson
 - Excused: Mary Lofgren,
 - Absent: Rosalba Jepson, David Zielinski, Steven Sciaky
 - Visitors: Tina Aguirre, Lisa Solomon, Mary Jo Wainwright, Frank Rapp, Taylor Ruhl, Sheila Dorsey-Freeman, Carol Lee, Victor Jaime, John Lau, Gaylla Finnell, Eric Jacobson
- III. **Visitor Comments**
 - No comment
- IV. **Consent Agenda**
 1. Academic Senate minutes of 5-5-10
 2. C&I minutes and two recommendations
 - a. Recommendations to the Board: New Credit Courses; Deleted Majors & Certificates; New Majors & Certificates
 - b. Recommendations to the CEO/Superintendent/President—Approval of Program, Curriculum & Course Development, and Maintenance
 - M/S/C (Patterson/Lehtonen) to approve the above items
- V. **Reports**
 1. President
 - The tickets for the fundraiser are ready
 2. Past President
 - Past President Seivertson noted two items that he would like the senate to address in future: a member from the Industrial Tech division and committee membership term limits
 3. Treasurer
 - \$2,347.56
 3. VP of Instruction
 - Berry noted that the second-round interview process is underway; these will be concluded by Friday, May 21, and the hires will be finalized in the next week or two. She stated that she would be happy to come to division meetings to discuss the reorganization.

- She wished the faculty “good luck” during the final few weeks of the semester; she asked that faculty turn in their grades on time because it is essential for student transcripts.
 - Eric Jacobson asked whether the new Vice President of Technology position replaced the current Dean of Technology position. Berry noted that, yes, that position will replace the Dean position.
 - White asked about the dean positions and whether or not the college was considering hiring someone who is not currently employed at the college. Berry said she did not know and she could not say even if she did know.
4. Chief Financial Officer (CFO)
- Vice President Lau noted that our current budget has a deficit of \$3 million. This is higher than the estimate of a few weeks ago. The issue now is figuring out how to reduce that budget through cost-cutting measures and through negotiations.
 - The college is asking for an emergency borrowing from the Imperial County Board of Supervisors of \$4 million for June. This is due to internal politics in Sacramento and issues related to budget negotiations at the state level, which will likely not be concluded until November.
 - He emphasized that the college has no choice but to balance the budget; we have no choice.
 - Seivertson asked why there is a disparity between class loads in divisions. Lau noted that they are looking at class sizes, and this will be negotiated with the CTA. Berry noted that they were running scenarios to see how class size changes would impact the financial bottom line.
5. Basic Skills Institute (BSI) Coordinator
- Frank Rapp noted that he attended a Basic Skills conference earlier in May; it focused on retention of basic skills students. The local region will work on projects targeting retention over the next year. The Basic Skills committee will meet later today, May 19.
6. Student Learning Outcomes (SLO) Coordinator
- Senator Pfister noted that an SLO Symposium will take place next week; there will be four speakers, and there will be raffles every fifteen minutes.
 - Two workshops have also been scheduled; these are more informal.
 - Pfister will give her annual SLO report to the board tonight.
 - Cycle assessments are due June 4. Only 10% have been submitted so far.
7. Associate Student Government (ASG) President
- Not present

VI. **Academic and Professional Matters**

1. Equivalency Committee: Equivalence Process & Establishment of Local Criteria Policy (Draft/1st reading—16 pages)

- President White introduced Mary Jo Wainwright, who outlined the equivalency policy form that she has helped develop over the past year.
 - The biggest issue was making sure the decisions were done equally and consistently across the board.
 - Wainwright explained the document. In particular, the document suggests an altered committee membership. The new membership would consist of three faculty representatives and two discipline faculty members who are appointed by the department chair or dean to review apps in that particular discipline. Only the Vice President of Academic Services can make an emergency hire and only if the committee cannot meet. The committee must evaluate the hire's equivalency within fourteen days after the hire; if the hire does not meet equivalency criteria, then the hire must be replaced.
 - The state guidelines for equivalency are a benchmark; local colleges cannot hire people below this benchmark, but they can go beyond that benchmark.
 - The committee will ask each department to evaluate the equivalency criteria for their discipline.
 - Kathy Berry thanked Mary Jo for all the hard work she has done with equivalency.
2. Hiring committee selection: two faculty reps for Vice President of Technology
- Three names were submitted for these two positions. Lianna Zhao read a statement from one of the candidates.
 - The reps selected by vote were Rick Castrapel and Andres Martinez.
 - M/S/C (Patterson/Nilson) to approve Rick Castrapel and Andres Martinez to the hiring committee for the Vice President of Technology.
3. Academic Senate Reorganization per six-dean structure
- Senator Patterson distributed a copy of Article II—Senate Composition from the current by-laws of the Senate. The divisions are changing, so this part of the by-laws are changing.
 - Any by-law change must be voted on by all faculty.
 - Nilson asked, if the senate were reduced in size, then decisions could be made by many fewer people.
 - Berry noted that there will be twelve departments in the new reorganization.
 - Senator Gretz felt that it would be better to have more representation from division or department reps than at-large reps.
 - There was a lot of discussion about the ways that the senate should adjust to the college-wide reorganization. Some supported having two reps from each division; some supported having one rep per division;

others felt that one rep from each division is fine. There was also talk of lowering the number of at-large reps from nine.

- M/S/C (Gretz/Nilson) to change the by-laws to have two representatives per division.
- M/S/C (Patterson/Pfister) to hold an election on the morning of commencement (June 12, 2010) to verify these by-law changes.

4. Evaluation of CEO/President/Superintendent policy

- M/S (White/Gretz) to approve this resolution, which would urge the Senate to work with the President to develop a policy on evaluating the President.
- There were several questions regarding the resolution.
- A vote on the resolution was postponed to the next meeting.

VII. Discussion

1. AS Spring fundraiser—Update

- Senator Byrd handed out tickets for the fundraiser. The fundraiser would take place on Thursday, May 27.

IX. M/S/C (Patterson/Nilson) to adjourn the meeting at 3:02 pm.