

**IMPERIAL VALLEY COLLEGE  
COMPETTIVE ATHLETICS COMMITTEE MEETING  
UNADOPTED MINUTES**

Friday, August 22, 2008

Call to Order: The meeting was called to order at 3:15 PM by Jim Mecate

Present: Jim Mecate, Tyson Aye, Sidne Horton, Mike Palacio, Angelica Ramos, Rafael Contreras, Jill Tucker, Jill Lerno, Andrew Robinson, Chris Mays, Wayne Spears, Sandie Noel, Kevin Marty, Eric Lehtonen.

1. Introduction:

Mr. Mecate had the new committee members introduce themselves. Mr. Mecate introduced Sandie Noel as the new athletic secretary and eligibility clerk for the department. Mr. Mecate also distributed the new coaches' handbook to the committee members and staff.

2. Pacific Coast Conference Update:

Mr. Mecate reminded the staff that there will be a program review conducted in spring of 2009.

3. Cross Country Fall 2009:

Mr. Mecate informed the committee and staff that a cross country sports team will be added to the department. He stated that the sport will be offered by next fall.

4. Athletic Trainer:

Mr. Mecate informed the committee and staff that he will be requesting for another athletic trainer to be brought on board in the department and would keep them informed of any new updates on this matter.

5. Recruiting:

Mr. Mecate stated that he will be requesting to be able to obtain recruits from the State of Arizona after July 1, 2010 when our out of state recruiting waiver ends.

He also stated that there is a possibility that open recruiting in California will become available very soon.

6. Purchase Orders:

Mrs. Noel reminded the staff of the procedures for submitting purchase orders and ordering new supplies.

7. Meal Money:

Mrs. Noel informed the staff that she will be utilizing a new system for collecting any left over meal

money from games. She stated that she will be giving each coach a bag with the meal sign-in sheet placed inside so that it will make keeping track of any money left over from each game easier.

8. Coaches Meetings:

Mrs. Noel informed the staff that they are to submit a travel request form prior to attending a coaches meeting.

9. R1, R2, R3 In-Service:

Mr. Mecate distributed forms that required signatures from all the coaches. He also went over some rules in the coaches' handbook and specifically went over the Bylaws on page 67 in the handbook .

10. Athletic Trainer - Injuries:

Chris Mays reminded the staff of the procedures to conduct when an injury occurs. He also informed the staff that two physical examination dates had been set up, one in September and one in early Spring. He also reminded the coaches that each athlete must have a physical exam every two years and should also fill out a new emergency card at that time.

11. Student Program Planning & Transfers Requirements Orientation:

Mr. Wayne Spears, the athletic counselor, discussed the transfer requirements for students and informed the coaches that he will be meeting with all the returning and new athletes to develop their individual educational plans.

Other discussions:

Kevin Marty asked Mr. Mecate what can other departments do to help the athletics department. It was mentioned that other campus clubs can help raise funds for sports teams if needed.

Tyson Aye inquired if it would be possible to have a golf tournament to raise funds for the sports teams in need of more funds. He discussed how a golf tournament works and how it could raise support. He also mentioned that several people have approached him with this idea and would be willing to assist in putting a tournament together. Mr. Mecate stated that he would look into the matter and report back at the next meeting.

12. Adjournment:

Mr. Mecate thanked everyone for their participation in the meeting. The meeting was adjourned at 4:15 PM.