



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, April 28, 2008 – 2:30 P.M.
Administration Building Board Room

College Council Chair John Abarca called the meeting to order at 2:33 p.m.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative
Robin Ying, Administrative Representative
Efrain Silva, Administrative Representative
Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Vice Chair)
Bruce Seivertson, Faculty Representative
Armando Mendez, Faculty Representative

John Abarca, Classified Representative (Chair)
Lisa Cross, Classified Representative
Carol Cortes-Ramirez, Classified Representative

Carlos Fletes, CMCA Representative

David Lopez, Student Representative
Itzel Bejarano, Student Representative
Sarah Gaddis, Student Representative
Chantilee Mendenhall, Alternate Student Representative

Recording Secretary: Paula Saldana

Council members not in attendance were as follows:

Norma Nuñez, Alternate Faculty Representative
Frances Arce-Gomez, Classified Representative
Patty Robles, Alternate Classified Representative
Rick Webster, Alternate CMCA Representative
Gene Hill, Ex Officio

Others present:

Frances Beope, Marilyn Boyle, Vikki Carr, Dawn Chun, Travis Gregory, John Lau, Frank Rapp, Lianna Zhao

MEMBERSHIP CHANGES

There were no membership changes.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, APRIL 14, 2008

M/S/C Bruce Seivertson/Sergio Lopez to approve the minutes dated April 14, 2008.

AREA REPORTS/UPDATES

Instruction/Academic Services

Vice President for Academic Services Kathy Berry reported the following:

- She met with SLO Coordinator, Toni Pfister, to discuss the newly created SLO form. She stated a committee has been created to review Student Learning Outcomes.
- The Program Review forms have been completed. A Program Review Subcommittee will present the forms to the Accreditation Steering Committee on May 1, 2008.
- A conference call will take place with the RP Group, a consulting group. She stated this group works collaboratively with community colleges to assist with accreditation issues.
- She announced the new Head Librarian, Dr. Taylor Ruhl. Dr. Ruhl was not present at the meeting, but VP Berry stated a small welcome reception would be held at the Library on Thursday. She stated Dr. Ruhl has a vast background in library science.
- The Basic Skills Initiative Plan, which the college had been working on since September, was recently mailed to the State.
- She stated that the VTEA plan would be completed next week.

Member Carlos Fletes asked if an expenditure plan had been included.

VP Berry replied that an expenditure plan had been included.

Business Services/Bond Projects Update

Vice President for Business Services, John Lau, reported the following:

- He stated the time for departments to enter their budgets into Banner had been extended to April 29th. He stated once the budget had been entered, the Business Office would start grouping the numbers.
- An update will be given at the next College Council meeting comparing the College's expenditures to the resources available.
- The construction of the science building is moving forward, with the foundation being put down.
- He stated with regard to the parking and traffic issues, the college is working on getting a better handle on these matters. He stated a parking committee consisting of himself, Jimmy Sanders, Victor Jaime, Sergio Lopez, Rick Webster and Bruce Seivertson would be meeting on a regular basis to discuss and assess the parking situation.

Student Services

Vice President for Student Services, Dr. Victor Jaime, reported the following:

- He stated the counselors have been busy with outreach at the local high schools, ensuring that students have completed math and English assessment tests and financial aid documents.
- Preparations have begun for summer and fall registration.

ACCESO

Project Director Dawn Chun reported the following:

- She stated the demand for online assistance is high and very demanding. The current online technician is on call 24/7 and cannot keep up with the high volume of requests. For this reason, an Etudes help desk will be available for online students beginning in summer 2008. Students will be able to send an email to the Etudes help desk and Etudes will troubleshoot the problem.
- Project ACCESO is recruiting faculty members to teach online courses. This process includes three days of training in summer, with two additional days during the semester. Deadline to submit application is May 9th. Any interested applicants may be referred to Michael Heumann, Distance Education Coordinator.

Member Michael Heumann stated he would send out a reminder to all users.

Title V Cooperative Grant

Dr. Lianna Zhao was not present at the meeting.

Learning Services

Dean of Technology, Dr. Robin Ying, reported the following:

- He stated the new webmaster, Omar Ramos, has been in the position for three months. Ramos is in the process of moving faculty websites. He stated there are currently 94 faculty websites, of which 26 have been held over on the old web server.

Associated Student Government

ASG President David Lopez reported the following:

- He introduced the new ASG President, Chantilee Mendenhall. He wished Chantilee "good luck", and stated that he has one more College Council meeting to attend as ASG President.
- He stated ASG members will be attending the annual ASG summit in Los Angeles this week.
- The ASG Spring Awards Banquet will be held on May 30th, at the Barbara Worth Resort. The theme for this year is "Classic Hollywood." He asked that the departments/divisions submit their awards as soon as possible.

President's Update

- He thanked everyone for attending the welcome receptions. He appreciates the warm welcome.
- He thanked the Academic Senate for the Student Scholarship Fundraiser held on Friday, April 25th. He stated it was a great event and congratulated everyone, including Diedre Pollock-Blevins, for hosting the event.
- He congratulated the new ASG President Chantilee Mendenhall and extended his best wishes. He stated she has big shoes to fill as David Lopez has done a great job.
- He stated a presentation was made at the last Board meeting for a new student center by Parsons. The Board has asked that the proposal be explored and that recommendations be presented for further consideration. Dr. Gould stated all avenues would be explored and recommendations would be presented to the Board.
- Dr. Gould announced this year's Retiree and Years of Service Celebration will be held on May 22nd, from 2:00 to 4:00 p.m., at the College Center. He hopes to have the IVC choir's participation at this event.
- He stated the College Council provides the campus community an opportunity to be part of the shared governance process and stated that collective wisdom is how we make our decisions. He stated he does not like sitting on matters that could be resolved quickly. He would like input from the campus community as to what they expect from the President.

MINUTES FROM STANDING AND AD HOC COMMITTEES

Minutes from the following committee meetings were received:

1. Insurance Committee, 03/03/08, 03/31/08
2. Planning and Budget, 03/19/08

DISCUSSION AND INFORMATION ITEMS

1. College Council Agenda and Minutes Distribution – John Abarca

Chair John Abarca stated that after the last College Council meeting, there was some discussion regarding the College Council Agenda packet and its distribution process--specifically, whether the paper agenda could be eliminated. He stated at times the agenda packet is large and is a waste of paper. He stated the agenda is also sent electronically, via email, and could be printed from that source to save paper. He stated he would research the issue to ensure this method is in compliance with IVC's procedures relating to meeting regulations and the Brown Act.

Member Michael Heumann inquired as to the possibility of sending the Agenda packet via email only and having extra copies available for those that do not have access to email.

Chair John Abarca stated that was a possibility to explore.

Member Kathy Berry agreed with that method, stating it was a great idea.

Chair John Abarca explained he currently reviews the electronic agenda in preparation for the meeting. He stated he would perform research on the subject and bring back the item for the College Council to act on.

ACTION ITEMS

There were no action items.

ADJOURNMENT

M/S/C Armando Mendez/Bruce Seivertson to adjourn the meeting at 2:50 p.m.

**2007-2008 College Council Meeting Schedule
at 2:30 p.m. in the Board Room**

| |
|---------------|
| 2008 |
| June 9** & 23 |

**Monday after Graduation
Overload rate for 177-day members