



**IMPERIAL VALLEY COLLEGE COUNCIL**

**MINUTES**

**MONDAY, DECEMBER 11, 2006**

College Council Chair, Cathy Zazueta, called the meeting to order at 2:36 P.M.

Council members in attendance were as follows:

Efrain Silva, Administrative Representative  
Robin Ying, Administrative Representative  
Sergio Lopez, Alternate Administrative Representative

Cathy Zazueta, Faculty Representative (Chair)  
Michelle Stevens, Faculty Representative

Carol C. Ramirez, Classified Staff Representative

Carlos Fletes, Alternate CMCA Representative

Frank Fernandez, Student Representative  
Sunni Pyron, Student Representative  
Ashley Menvielle, Student Representative

Paul Pai, Ex Officio

Recording Secretary: Vikki Carr

Council members not in attendance were as follows:

Kathy Berry, Administrative Representative  
Patti Biley, Faculty Representative  
Dennis Carnes, Alternate Faculty Representative  
John Abarca, Classified Staff Representative (Vice Chair)  
Frances Arce-Gomez, Classified Representative  
Patty Robles, Alternate Classified Representative  
Rick Webster, CMCA Representative  
Gene Hill, Ex Officio

Others present were:

Gary Rodgers; Dr. Victor Jaime; Dick Fragale; Marilyn Boyle; Dr. Lianna Zhao; Dawn Chun; Dr. Jim Fisher; Val Rodgers

## PUBLIC COMMENTS

Dr. Michelle Stevens stated that the student evaluation format needed to be reviewed as it pertained to the SLOs stating the data was misleading due to “withdrawal” and “F grade” assignments.

Chair Zazueta referred her to the Academic Senate.

## CORRESPONDENCE

There was no correspondence.

## APPROVAL OF MINUTES

M/S/C Sergio Lopez/Dr. Michelle Stevens approve the minutes dated November 27, 2006 as presented. Motion moved unanimously.

## REPORT FROM THE PRESIDENT

Dr. Pai reported the following:

- Fundraising for the Community College Ballot Initiative at IVC has raised about \$7,000. He stated that IVC’s allocated share was \$17,000. ASG is assisting with obtaining the signatures and thanked them for their efforts.
- Announced that the ETS Visiting Scholars Program for the mathematically endowed or testing is offering a paid program next summer. He stated that the program is where SAT tests evolved.
- The Library will have available the booklet published by the Community College Leadership Development Initiative and the University of San Diego titled Grow Your Own Program. The IVC leadership program is highlighted on pages 16 and 17.
- Announced that the California Community Colleges System Strategic Plan is available online. He stated that eleven people went to San Diego to form the plan. He asked Cathy Zazueta to email the information to “all users group” via email.

## AREA REPORTS/UPDATES

### **INSTRUCTION/ACADEMIC SERVICES**

Gary Rodgers reported that final grades and rosters are due and some have been handed in. He stated less than 50% of the grades have been submitted. He stated that Division Secretaries would be contacted so that they can assist in making phone calls.

Sergio Lopez asked if there are problems with instructors holding grades.

Gary Rodgers stated that faculty is not allowed to withhold grades.

**ACCREDITATION UPDATE**

Gary Rodgers passed out the latest updated task list for Accreditation Steering Committee and stated that many deadlines are due by tomorrow. He stated that the formatting will be completed.

**BUSINESS SERVICES**

Dick Fragale reported the following:

- Announced that on Wednesday, December 13<sup>th</sup> the sign unveiling for the Science Building would happen at 4:00 p.m. He invited everyone to attend.
- There is a delay on bidding for the parking lot as IVC would like to submit the science building plans to the Department of State Architecture. He stated that the parking lot is a 30-40 day project.
- A spade in the ground is expected for the science building during late February or March.
- Financially, if IVC remains prudent, we are in good shape.

Dr. Jim Fisher asked if the tracks would be rubberized.

Dick Fragale stated that there is discussion to do an all weather track and also include lights for the baseball, softball, track and soccer as well as having four more teaching stations.

Sergio Lopez stated that the disabled students would benefit from a rubberized track.

**STUDENT SERVICES**

Dr. Victor Jaime reported the following:

- Student Services Update report for November 2006 was distributed.
- Counselors are working with students on paperwork for registration, transfer, financial aid, and any other items needed. The counselors are also making personal calls to the students to inquire and follow up on their student status.
- Counselors have found that some students are confused about coming in now for their spring semester classes.

Cathy Zazueta stated she was impressed that counselors were making personal calls to students.

**ACCESO**

Dawn Chun reported the following:

- ACCESO is working on their annual performance report.
- Michael and she visited a couple of California colleges (UC San Diego and CSU San Marcos) to research what other colleges are using for their distance learning. They found that colleges are using web casting. She stated that different colleges use

different methods. Currently, San Diego State University is delivering classes to their Calexico campus. ACCESO has allocated funds to pursue and evaluate further.

#### **TITLE V COOPERATIVE GRANT**

Dr. Lianna Zhao reported the following:

##### Computer Science Program

- Core curricula for an A.S. degree in computer science were developed and approved by IVC computer science program development team.
- IVC computer science program development team is preparing an A.S. Computer Science degree proposal to submit to the California Community College Chancellor's office for approval.
- SDSU-IV's computer science BA curriculum proposal was revised based on suggestions from the SDSU SD Computer Science Department and IVC faculty.
- In an attempt to generate student interest in the computer science program a free technology tour was provided to 12 interested IVC students. The activity was organized by SDSU computer science consultant and took place on SDSU-West campus. Highlights of the tour included a viewing of the SDSU Immersive Visualization facility, and presentations of how technology serves multicultural needs, how GIS technology and remote sensing are being used for in resource management, how computer technology is used by the FBI, and lunch was provided for each of the students.
- The SDSU Computer Science Consultant and his graduate students came to the Imperial Valley and met with the IVC Computer Science faculty and students. The graduate students demonstrated robots they had developed for the IVC course, and then donated them to IVC's Computer Science program, along with a table and cabinet in which to store them. The graduate students had also revised three textbook chapters to teach IVC students how to program the robots in the future. Both the SDSU and IVC students enjoyed dinner at Camacho's restaurant, followed by a trip out to the rodeo.

##### Nursing Program

- IVC obtained a bid from Troxel for Audio Visual Equipment for use with METI simulators and a bid from Armstrong for a Crash-Cart and medication carts. A defibrillator was purchased.
- IVC faculty have received on-site consultation/instruction regarding the METI equipment.
- IVC Nursing Program Coordinator K. Berry met with two local hospitals to develop nursing target projections for A.S. and B.S. degree nurses, as well as for Advance Practice nurses. A draft survey was developed that will help the program and local health care agencies better understand the nursing needs of the Imperial Valley.
- SDSU V.P. Singer approved a pilot RN-BSN program of three cohorts through summer 2010. If by summer 2007 the program has 30 new students in and is able to sustain an enrollment of 55 students per year, then it will become a permanent program in fall 2010.
- SDSU Nursing Program Development Team is working with the Director of Nursing and Registrar on the admissions process.
- A job description for a SDSU-IV full-time nursing lecturer is under the development.

##### Student Services

- Continues to solicit and advise students interested in the programs along with students that are currently in the program.

##### Management and Evaluation

- Continues the reconciliation of Year 1 expenditures and preparing Year 1 APR.

**ASSOCIATED STUDENT GOVERNMENT**

Frank Fernandez reported the following:

- He is working with Sergio Lopez with the Health Center to see if it is feasible to mail out the wellness information to the participants.
- There will be a remodeling of the Health Center to include private exam rooms.
- Signs will be placed outside the Health Center to indicate how to get there without having to disturb DSPS. This was an obvious need during the disaster drill.
- On Friday, he will be attending a meeting with Grossmont Community College.
- The Statewide Student Senate will be held this Friday in Sacramento and he will be attending.

**MINUTES FROM STANDING AND AD HOC COMMITTEES**

The following minutes were presented for their review:

- a. Academic Senate: November 1, 2006 & November 15, 2006
- b. Curriculum and Instruction Committee: November 16, 2006

**DISCUSSION AND INFORMATION ITEMS**

None.

**ACTION ITEMS****REMOVAL OF SOLAR PANELS FROM SWIMMING POOL**

Sergio Lopez introduced the item and stated that the solar panels are not working and they are irreplaceable. A recommendation has been approved by Campus Operations to remove them. Rick Webster has agreed to remove them.

Dr. Michelle Stevens asked if the solar panel parts could be reused.

Sergio Lopez stated that if they could they would be reused.

M/S/C Sergio Lopez/Michelle Stevens to remove the solar panels from the swimming pool. Motion moved unanimously.

**APPROVAL OF STANDING COMMITTEE FLOW CHART**

Dr. Paul Pai introduced the item and stated that the flow chart has gone through Academic Senate and feedback was received and changes were made. It was then reintroduced to the Academic Senate.

Discussion was presented by Val Rodgers whom stated that the Flex Committee should be renamed.

Sergio Lopez stated that the request to have it renamed should go to the Academic Senate.  
M/S/C Efrain Silva/Carlos Fletes to approve the committee chart. Motion moved unanimously.

### ADJOURNMENT

The meeting was adjourned at 3:20 p.m.

### **2006-2007 College Council Meeting Schedule at 2:30 P.M. in the Board Room**

January 8 & 22	April 23
February 12 & 26	May 14
March 12 & 26	June 25