



IMPERIAL VALLEY COLLEGE COUNCIL

MINUTES

MONDAY, SEPTEMBER 25, 2006

College Council Chair, Cathy Zazueta, called the meeting to order at 2:30 P.M.

ROLL CALL OF MEMBERSHIP

Kathy Berry, Administrative Representative
Robin Ying, Administrative Representative
Efrain Silva, Administrative Representative
Sergio Lopez, Alternate Administrative Representative

Cathy Zazueta, Faculty Representative (Chair)
Michelle Stevens, Faculty Representative
Dennis Carnes, Alternate Faculty Representative

Frances Arce-Gomez, Classified Representative
Carol C. Ramirez, Classified Representative

Rick Webster, CMCA Representative
Carlos Fletes, Alternate CMCA Representative

Frank Fernandez, Student Representative
Mirella Cobarruvia, Student Representative
Stephan Gibson, Student Representative
Floating Position, Alternate Student Representative

Dr. Paul Pai, Ex Officio
Gene Hill, Ex Officio

Recording Secretary: Vikki Carr

Council members not in attendance were as follows:

John Abarca, Classified Representative (Vice Chair)
Patti Biley, Faculty Representative
Efrain Silva, Administrative Representative
Patti Biley, Faculty Representative

Others present were as follows:

Architect Jimmy Sanders; Gary Rodgers; Marilyn Boyle; Dr. Victor Jaime; Dick Fragale; Ted Ceasar; and Dawn Chun

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE

There was no correspondence.

APPROVAL OF MINUTES DATED MONDAY, SEPTEMBER 11, 2006

M/S/C Sergio Lopez/Rick Webster to approve the minutes dated September 11, 2006. Motion moved unanimously.

COMMENTS FROM THE COLLEGE COUNCIL CHAIR

Chair Cathy Zazueta welcomed everyone and announced that Kathy Berry had a discussion and information item that needed to be moved up for discussion.

STATEWIDE DISASTER DRILL

Kathy Berry introduced the item and stated that each fall a statewide disaster drill is conducted. She stated that this year the Pandemic Flu disaster would be used. She stated that IVC has a disaster plan but it has not been tested. She stated that the plan was approved by the County Emergency Medical Services and stated that the College President was in charge in case of a disaster.

She stated that on November 16, 2006, nursing students will actively participate to assist in the drill by overwhelming the hospital emergency rooms.

IVC has been asked to participate in the disaster this year. She stated that this needed to go to the Safety Committee and mentioned that the last time a drill was activated in IVC was about 20 years ago.

Dr. Victor Jaime spoke and stated that several years ago, IVC had bomb threats and IVC participated in a drill.

Rick Webster stated that as a member of the Safety Committee, he considered it a good idea and stated that the district should participate and it would be good practice.

REPORT FROM THE PRESIDENT – DR. PAUL PAI

Dr. Pai reported the following:

- The Governor signed SB1131 which will provide one-time appropriations for community colleges.
- The Governor had previously vetoed AB1802 which would have appropriated additional funds to community colleges.
- IVC will receive its share of the \$5 million that are paid per FTES for professional development. It will be directed by Education Code 87150-87154.
- There are \$500,000 funds for statewide research to implement Systems Strategic Plan.
- SB1133 is one time funds of \$32 million distributed between 2008-2014 for career technical education.

- Countywide there is a Mutual Aid Plan in which schools provide buses for use in emergencies/disasters.

AREA REPORTS/UPDATES

INSTRUCTION/ACADEMIC SERVICES

Gary Rodgers reported the following:

- September 15 was the deadline for winter session in Banner. He stated three divisions had not completed their entries.
- September 18 was the deadline for the Division in scheduling for Spring 2007.

ACCREDITATION PROCESS

Gary Rodgers reported the following:

- Accreditation Committee will meet on Friday, September 29th.

Dr. Pai stated that IVC had been contacted by the Accreditation ACCJC and they are working on organizing a team.

BUSINESS SERVICES/BOND PROJECTS UPDATE

Dick Fragale stated that there would be presentations.

STUDENT SERVICES

Dr. Victor Jaime reported the following:

- During Higher Education Week, IVC representatives will be at different schools.
- October 9th will be College University/Career Day and encouraged everyone to attend.
- Two of the Trio Programs will move on September 29th from their current location to allow teaching faculty to move back in their assigned offices.
- Transfer center application workshops are being conducted.
- Upward Bound is meeting on the Upward Bound proposal.

ACCESO

Dawn Chun reported the following:

- The second batch of online classes is being designed. She stated that the peer review period would be showcased this week.
- During this semester, 630 students are taking online classes.
- Close out of ACCESO project and doing evaluations.

TITLE V COOPERATIVE GRANT

Dr. Lianna Zhao reported the following:

- Had the first Coordinators meeting of 2006/2007. Each area reported the progress and the plan for this semester.
- Nursing: Dean Roeder expects to hear from the SDSU Director of Nursing, C. Todero, about her preferences for the SDSU-IV RN-BSN by October 1.
- Computer Science: Meetings were conducted to discuss the need and duties of a Computer Science consultant.
- Student Services:
 - Continue working with students.
 - Articulation of IVC CHEM 140, Integrated Chemistry with SDSU CHEM 130 was denied. We need to get this resolved.
- Management:
 - A link to the IVC webpage was created at SDSU-IV and is called "Earn Bachelor's Degree Locally in Nursing or Computer Science" under hot topics.
 - Project Newsletter was developed.
 - Working on budget reconciliations.

ASSOCIATED STUDENT GOVERNMENT

Frank Fernandez reported the following:

- ASG approved a 4 x 12 marquee which is AVA capable to feed video and text and it will replace the marquee on the side of the Student Affairs Building.
- Multimedia MAC to assist in editing, formatting, etc.
- Constitution Day went well.
- Health Fair to be announced.
- Espresso coffee sale was originally planned for September 26,27, and 28 with sale times being from 10:00 am to 1:00 pm. but it would happen in the future as it was still too hot.

MINUTES FROM STANDING AND AD HOC COMMITTEES

The following minutes were presented for review:

- a. Planning and Budget Committee Minutes: September 11, 2006
- b. Academic Senate: September 6, 2006

DISCUSSION AND INFORMATION ITEMS

HIRING OF A WEBMASTER

Dr. Robin Ying stated that the Technology Council approved it, and that it would now go to the Planning and Budget Committee process.

ACTION ITEMS

CONSTRUCTION MANAGEMENT PRESENTATIONS

Dick Fragale presented the Committee on the current project stating:

Phase I is in progress, Phase II is going through, and Phase II should start early part of next week.

Mr. Fragale asked the members to listen to the presentations. He stated that the three companies would give presentations and there were differences in their services. He stated that IVC is looking for a firm to help the college to oversee the construction project.

Architect Jimmy Sanders defined the differences in services, stating:

- Program Construction Manager is specific to a project.
- Construction Management is a contract to deliver a project.
- One actually builds the project and the other helps the college.
- Construction Management is something that IVC does not want.
- Program Manager is typically used when a large project occurs.

Rick Webster asked for clarification as to what IVC wanted.

- URS Corporation

Rick Webb presented and introduced his staff Claudia Jean Haskins and Alberto Lau. He highlighted their credentials. Some of the highlights that URS would provide are:

- Monthly reports
- Voter guide
- Cash analysis monitoring for program
- Quarterly expense reports
- Oversight to avoid change orders

Michelle Stevens asked them to explain what type of renewable energy and energy efficient standards they would use. Mr. Lau stated that they would use the industry standard, Leadership in Energy and Environmental Design (LEED).

Dawn Chun asked in what capacity URS would perform. Mr. Webb stated that it would operate as agent of the owner.

- Parsons – 3D/I

Gary Moriarty presented and introduced his staff Sevda Koraltan, Ph.D, PMP, and Nate Allen. He highlighted their credentials and stated that they would provide Construction Program Management. Binders were passed to all members. Some of the highlights that Parsons – 3D/I would provide are:

- Planning
- Managing Project
- Communication
- Extensive community college experience
- Work with Student Interns
- Experience with shared governance

Michelle Stevens asked them to explain what type of renewable energy and energy efficient standards they would use. Mr. Moriarty stated that they have experience with alternative energy design and are for developing renewable energy and explained that they have used models of energy conservation.

- Nielsen Construction

Neal Nielsen presented and introduced his staff. The three principals of the company were present. He highlighted their credentials. Portfolios were passed to all members. Some of the highlights that Nielsen Construction would provide are:

- Building/Construction experience for 15 years
- 60-75% local participation
- Years of experience working with local contractors
- Foreseeing change order issues
- No fee on change orders
- Superintendent to be kept at the field to help with focus and schedule
- Preconstruction documents

Michelle Stevens asked them to explain what type of renewable energy and energy efficient standards they would use. Mr. Nielsen stated that they are currently working with the Imperial County Office of Education to provide solar energy to be housed on their parking lot. He stated that one of the Vice Presidents has experience with electrical and works with renewable energy.

A question was asked as to the experience the company has with technology infrastructure. One of the Vice Presidents stated that they are experienced in retrofitting and fire alarms.

Mr. Fragale and Architect Jimmy Sanders recapped what IVC is looking for.

There was some discussion regarding energy efficiency and moving into the direction. Architect Sanders stated that the roof that will be built can sustain solar panels.

Rick Webster stated that the Department of State Architects makes sure that we are in compliance with energy efficiency per Leadership in Energy and Environmental Design (LEED).

Michelle Stevens stated that IVC should want more than compliant measures to energy efficiency and that we should be the pioneers of the valley and leaders of the future. She stated she liked what Parsons presented.

Rick Webster clarified that the bid stated that they could go as far as 2% for their services and only Nielsen Construction had done that.

Dick Fragale stated that he contacted the other companies and that they too would do a 2%.

Sergio Lopez stated that the process should not be prolonged as it is adding cost to the project.

There was some discussion as to whether or not to ask the companies what would be provided with their 2%.

Betty Kakiuchi stated that Parsons was impressive but questioned whether they provide all the services they presented for 2%.

There was further discussion and it was voiced by several members that having a local company would be best.

M/S/C Sergio Lopez/Rick Webster to contract Nielsen Construction Management.

Michelle Stevens stated that she would have made a motion for Parsons.

Dick Fragale stated that there is some discussion regarding funding and alternate things that can be done for the benefit of IVC.

Dr. Paul Pai stated that he would include Michelle Stevens in those discussions.

Cathy Zazueta pointed out that Parsons has worked with the Chancellors' Office and with a number of community colleges.

Frank Fernandez stated that UCSD quality in the Imperial Valley would be good. He stated that Parsons may not put IVC on their resume but Nielsen would consider it a jewel.

Michelle Stevens asked if the campus is not a green campus then it would be of no significance in it being considered a jewel.

Rick Webster stated that he was not trying to stonewall a green campus but stated that there are limited funds and that the consideration should be on what can be utilized now especially with the consideration of cost.

Architect Sanders stated he would work aggressively to pursue to make it as a green campus as possible.

M/S/C Sergio Lopez/Rick Webster to contract Nielsen Construction Management. The motion passed. Michelle Stevens and Cathy Zazueta abstained.

ADJOURNMENT

The meeting was adjourned at 4:51 p.m.

**2006-2007 College Council Meeting Schedule
at 2:30 p.m. in the Board Room**

October 9 & 23	March 12 & 26
November 13 & 27	April 23
December 11	May 14
January 8 & 22	June 25
February 12 & 26	