# **IVC Academic Senate**

Approved Minutes September 5, 2007

I. The meeting was called to order at 1:37 pm by President Seivertson.

II. Roll Call

Present: Melani Guinn, Cesar Guzman, Michael Heumann, Mary Lofgren, John McClain, Armando Mendez, Barbara Nilson, Norma Nunez, Thomas Paine, Rosa Pitones, Bruce Seivertson, Kevin White, Lianna Zhao, Sherry Zobell, Kathy Berry, Dennis Carnes

Excused: Suzanne Gretz, Carol Lee, Bobbie McClain, Mariaelena Thibodeaux

Absent: Dave Drury, David Lopez

Visitors: Trini Arguelles, Jeronimo Garay, Travis Gregory, Eric Jacobson, Victor Jaime, John Lau, Sergio Lopez, Gary Rodgers, Kathy Westerfield, Robin Ying, David Zielinski

### III. Visitor Comments

Barbara Nilson – invited the senate members to join the IVC Foundation. She also asked those that are members to think about increasing their donation.

David Poor – indicated his support for reserved parking for faculty and staff.

There are 158 tenure track faculty and 168 reserved parking spaces. There has been a steady decrease of reserved parking spaces over the years and a steady increase of faculty.

Robin Ying – reserved parking was removed from in front of HR for the day pass machine. He felt the old bus drop off would be a better place.

Sherry Zobell – reserved parking should be banned. She never has a problem finding a parking space. Parking lot C is always available.

Melanie Guinn – adjuncts should be able to find parking.

Mary Lofgren – the flow of traffic on this campus is horrendous.

Tom Paine – sometimes he has not been able to find a spot.

Gary Rodgers – this is on the agenda for Campus Operations. That meeting is tomorrow.

### IV. Information/Correspondence

1. State Academic Senate sent a letter to specific state and federal office holders to "express their profound apprehension regarding the... efforts to federalize American higher education." The State Academic Senate President's UpDate will be available in the library President's Comments. Nothing has been done about smoking on campus. People that are sensitive to smoke are constantly being bombarded with smoke. Seivertson has asked Frank Fernandez to talk to David Lopez about allowing Frank to continue to work on the Ban Smoking Committee. Not only does smoking cause breathing problems, it also causes trash problems.

Seivertson thanked the nursing students for setting up the tables and chairs in room 2131 for this meeting.

## V. Consent Agenda

M/S/C (Nilson/Mendez) to approve the minutes of May 30, 2007, August 17, 2007 (with corrections), and to approve Board resolutions reflecting the C&I Committee's latest recommendations for programs and course additions, revisions, and deletions.

### VI. Academic and Professional Matters

- 1. Nominations of Committee membership
  - a. College Council Armando Mendez, alternate.
  - b. Equivalency Committee Barbara Nilson, Norma Nunez, Mary Jo Wainwright will serve on the committee with Melani Guinn, Kevin White, and Sherry Zobell as alternates. M/S/C (Mendez/Zhao)
- 2. General Election of Senator-at-Large
  - a. The Academic Senate is seeking nominations for one at-large senator, term ending June 6, 2008.
  - b. Scheduling of election
    - i. Notice of Vacancy will be sent out September 10 and must be returned to the secretary no later than September 17.
    - ii. A Sample Ballot will be distributed September 18, with instructions for how to apply for an absentee ballot.
    - iii. The election will be held September 26, from 9 am 3 pm.
- 3. Election of Academic Senate Officers
  - a. Vice President Barbara Nilson
  - b. Secretary Sherry Zobell
  - c. Treasurer Norma Nunez
- 4. Selection of two faculty members for the Presidential Search Committee Frances Beope and Melani Guinn

### VII. **Discussion**

- 1. Registration Wait List Kathy Westerfield
  - The wait list by Banner doesn't do any checking as it is now, so students could register whether they have the pre-requisite, time conflict, etc. A new program is being written based on Bakersfield's process. This is due to come out in 2008. This wait list program be able to take students from the list and plug them into the class as a spot becomes available. The biggest problem will be communicating this to students, staff, and faculty. Bakersfield's model relies on students checking their own schedules often.
- 2. By-laws Armando Mendez Copies of the by-laws, with revisions, were distributed. Senators are to read them over and come to the next meeting to discuss the proposed changes.
- 3. IVC Chairs' discussion of C&I There is some concerned about how the Academic Senate by-laws, the faculty contract, co-chairs, etc. work together? The Academic Senate representative needs to be the Curriculum co-chair. The division chairs feel that there should be a job description

before this person is chosen. It was decided to postpone this discussion until a CTA representative is in attendance.

### VIII. Committees

- 1. Budget and Planning Bruce budget will be brought to AS at the next meeting.
- 2. C and I Lianna met in August, approved minor definitions.
- 3. College Council Kathy passed the ethics statement.
- 4. Equivalency Barbara some packets were evaluated over the summer.
- 5. Policies and Procedures Review Bruce interesting concepts about gifts, books, selling things on campus, dress code, are being discussed.
- 6. Administrative Council Kathy met last week, the major topic was emergency preparedness.

The meeting was adjourned at 3:23 pm.