

**IMPERIAL VALLEY COLLEGE**  
**ADMISSIONS AND RECORDS OFFICE PERSONNEL**  
**AND HOURS OF OPERATION**

For information, please call the main campus switchboard at (760) 352-8320 and then press 2 to reach our department.

<b><u>Name</u></b>	<b><u>Title</u></b>
Lupita Castro	Admissions and Records Technician
Isabel Contreras	Admissions and Records Technician
Nelda Gonzalez	Admissions and Records Technician
Melody Thomas	Admissions and Records Technician
David Poor	Student Services Specialist – Admissions and Records
Jose Alarcon	Student Services Specialist – Evaluator
Lisa Cross	Student Services Specialist – Evaluator
Gloria J. Carmona	Director of Admissions and Records
Janis Magno	Dean of Enrollment Services

**Admissions and Records Office Hours**

Monday, Thursday & Friday	7:30 a.m. to 5:00 p.m.
Tuesday & Wednesday	7:30 a.m. to 7:00 p.m.