CALL TO ORDER
The meeting was called to order at 2:00 p.m. by Chairperson D. Zielinski.

MEMBERS PRESENT
Robert Abrams  Michael Heumann  Sidney Rice
Robert Baukholt  Kevin Howell  Deirdre Rowley
Roberta Bemis  Kseniya Kareva  Ed Scheuerell
Patti Biley  Nancy Lay  Christina Shaner
Judy Cormier  Don Martini  Scott Simpson
Lincoln Davis  Brian McNeece  Josefin Thoresen
Kathleen Dorantes  Robin Paine  David Zielinski
Fred Fischer  Leticia Pastrana
Alex Garza  James Patterson

MEMBERS ABSENT
Julie Craven  Diane Harris  John McClain

GUESTS
Beatriz Alvarado  Terry Norris  Lourdes Mercado
Beatriz Avila

APPROVAL OF MINUTES
The minutes for May 14, 2008 were approved.
(M/S/C – M. Heumann/R. Paine)

WELCOME BACK
Chair D. Zielinski welcomed back faculty and introduced new members Sydney Rice and Kevin Howell, both ESL faculty.

STUDENT LEARNING OUTCOMES (SLO)
By the end of September 2009, at least 50% of Student Learning Outcomes need to be written and identified. By March, 100% of SLO’s need to be completed.

BASIC SKILLS INITIATIVE (BSI)
Chair Zielinski shared that he, Deirdre Rowley, Bruce Seivertson and Allyn Leon attended a Basic Skills Conference. One matter discussed was Staff Development. They’re looking at having Staff Development resurrected and funded by BSI monies.
Another area of concern that may be addressed with BSI funds is the desks that are in the 500 building. They are rather small desks. Dr. Gould checked on the 500 building classrooms and saw a lot of inconsistencies and things that need attention.

D. Zielinski mentioned that he is working with Dr. Ying on the Technology Report.

**ACCREDITATION REPORT STATUS**
In regards to our Accreditation, we have been put on a warning status. The Accreditation Team will return in October 2009.

**ENHANCEMENT TO READING /WRITING LAB (NEW COMPUTERS)**
The Reading/Writing Lab will be getting new computers. The computers will be networked. The Lab will be similar to Room 1502. Writing classes can meet there.

In the meantime regarding money, we are faced with a small speed bump. There has been a freeze placed on spending money. ACCESO Funds have been frozen also.

**VALIDATION OF ACCUPLACER TO INCLUDE ESL (ENGL 094 & 095)**
Accuplacer Testing now has a new component for ESL testing and data gathering: Engl 094 and 095. It will then be able to appropriately place students in Engl 096.

**OTHER**
Norma Nuñez and Beatriz Avila were introduced as Counseling Liaisons for English and Beatriz Alvarado and Lourdes Mercado for ESL.

**ADJOURNMENT TO LUAU**
The meeting was adjourned at 2:40PM.