IVC Nursing Advisory Council Meeting
Unadopted Minutes – 11/5/2008

Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tina Aguirre, IVC Dean of Nursing</td>
<td>Robin Wendell, IC Public Health Department</td>
</tr>
<tr>
<td>Leslie Olivas, Centinela State Prison</td>
<td>Darinka Davis, Centinela State Prison</td>
</tr>
<tr>
<td>Jack Williams, IVC Nursing Skills Instructor</td>
<td></td>
</tr>
</tbody>
</table>

1. Call to order: 3:00pm
2. Approval of Minutes: Minutes of 9/30/08 approved as presented.
3. Old Business:

   A. **Current NCLEX Pass Rates:** Tina reported that pass rates have fallen drastically and we are currently looking for ways to improve the percentage and get students to study and pass. She invited an RN consultant from Sonoma University to speak with faculty on January 6, 2009. The consultant will review the entire curriculum, lesson plans, tests, and objectives and will discuss her assessment with faculty and see if there are problems with methodologies, teaching methods and styles. Language barriers were also brought up that might be a hindrance, but this barrier is common throughout all programs. Issuing extra credit was discussed but faculty chose to take this option out of their assignments. Dress codes and student conduct was discussed. It was shared how cultures have changed that define a defiant attitude and lack of respect of the nursing profession and non acceptance of personal responsibility. Tina said Nursing Trends in 4th semester covers these topics and she might include having members from the Advisory Council speak to students. Teaching the Nurse Practice Act was also brought up and Tina said this is taught in first semester and the Trends class.

   B. **Clinical Facilities Evaluation:** Tina said she needs the form from each of the clinical agencies and there are a few that have not turned it in.

   C. **Follow Up Competencies:** Members agreed to meet in January 2009 to continue discussion on pass rates. January 14th was tentatively scheduled.

   D. **S09 Selections - RN:** A total of 57 applications were received, but as of this date, only 16 have passed TEAS with two more who previously passed in Spring and are waiting to begin the program. Tina reported that the Enrollment grant allows for an additional 20 students above the baseline of 20 paid by the District, so this class may have a small number enrolling. She said she thought the 67% cut score for passing TEAS was
too high but other schools have a higher percentage. Asked if there is preparation available for TEAS, Tina said ATI has study guides and online practice exams that can be ordered. She said the Nursing Learning Center also has these guides. Tina said LVN to RN students do not take TEAS but do take a predictor, Fundamentals, and OB exams through the Transition course.

S09 Selections - VN: Tina reported that out of 50 applications to the VN program that were ready, only 20 were accepted. This is the number approved by the VN board. The selection process is based on points and the higher the grades, the better the points. Students are realizing that a 2.0 GPA is not getting them prepared. Tina said she would like to adopt the same selection processed used for RNs which includes 75% by points and 25% by lottery. She will also be looking at increasing the GPA to 2.5.

E. Clinical Training Agreements-Revised: Tina amended the training agreements and distributed rough draft copies. The agreement expands to every three years and outlines the responsibilities of each in more detail. Ratios for each program are also included.

Action: New agreements will be sent to agencies as an amendment to the original contract and will be in effect up to June 2011.

4. New Business:

A. Future Planning: Separating the Advisory Council into two groups that include Nursing and Allied Health was discussed. Tina said the Council’s focus is Nursing although other programs are mentioned. She left it up to the Council to decide.

Having a master calendar was discussed. Tina said she prepared a master calendar using MS Outlook that lists all class and clinical schedules. She said this will help agencies to know when they can expect students. Once the calendar is final, she will send it out to agencies.

B. Re-entry Policy: Tina said she is sticking to the general policy of the handbook that states if a student fails or withdraws from the program one time, that student will only be allowed to re-enter one time. She said if they withdraw twice they have already decreased their chances for success on boards. Members agreed that the policy should remain as stated.

C. Virtual ATI for NCLEX RN: Tina reported that she is looking to get the current graduating class to sign up for Virtual ATI. This new program connects the student with their own mentor and they determine the best study plan for each with a date when to take boards. ATI guarantees the program by 99% is followed correctly. The cost is $250 for current ATI
users. Ed Kirkpatrick asked if the industry areas are allowed to ask graduates for their predictor score, and Tina said they can. Students know their test scores soon after taking the test. Using ATI as a refresher for LVNs wanting to become RNs was discussed. ATI is used in the Transition Course at the College for those who are applying through IVC. Tina stated that IVC is the only school who’s scores have not changed in comparison to other schools using ATI.

**Action:** Send ATI information to the hospitals so that clinical agencies share in the same efforts as IVC in allowing students to study and test accordingly.

D. **Aurora High School Grant**  
This grant started in Spring 2009 and includes a group of 20 high school students interested in pursuing LVN. Tina said the purpose of the grant is to expose high risk students and allow them a choice in a profession. They are not guaranteed for admission into the program and must still have to meet requirements. The grant covers courses in Medical Terminology, Med Math, and Introduction to Health Sciences.

E. **Clinical/Class Schedules/Assignments:** Discussion was held on student assignments. Hospitals would like to request that multiple students not be assigned to the same patient. Tina agreed that although this may be part of their team leading experience, this may be conflicting among staff. Clinical instruction was discussed, and the hospitals shared that they have excellent clinical instructors and would like to indicate it in writing. Tina said instructors are evaluated about every three years but they can always submit letters to the Division. Tina said these evaluations serve as wonderful feedback from industry on program evaluation and advised members to continue to keep her informed on issues pertinent to the program.

Discussion was held on student expectations. After clarifying what expectations instructors look for when assigning students to patients, the hospitals felt those objectives were not being met. A standardized form outlining what the student is expected to do would be helpful to the agencies. Judy Hamilton said she will meet with Tina about this after the meeting. Judy also felt that students are not making it their responsibility to meet with the staff nurse about their patients especially when they report in and before leaving clinical. She felt these are competencies that can be identified if a form is used.

Rounding was also discussed. Judy said this would involve everyone at the hospitals to throw out a question to students about what they are doing. That person can then sit down with the student and discuss what was happening. Tina felt this was a great idea as it makes students aware that someone is looking.
5. Communication

A. Ed Kirkpatrick reported that the VN Program at Palo Verde College has asked to conduct clinical at the hospital. Both he and John Coldsmith turned them down citing lack of space with current programs. John said he hadn’t heard from the program since they last were at the hospital in 2005.

Ed also added that ECRMC and PMH have been working together through the Imperial Valley Health Resources Agency to see how the healthcare system in the Imperial Valley can be strengthened, and he distributed flyers on upcoming information meetings. He said meetings have been scheduled throughout the month of November to inform the community of this effort. He said this collaboration is only meant to move forward toward a more consolidated system and would have no impact on staff at either hospital. Tina expressed her support and invited members to become informed.

6. Adjournment

The meeting came to a close at 4:45pm.