EFFECTIVE DATE:    These policies apply to all financial aid recipients beginning with the 2009-10 award year. All previous semesters of attendance will be evaluated using these standards.

- Probation rules apply to all terms, including winter and summer.
- Units completed prior to high school graduation will be counted in the overall unit count and GPA/completion rate minimum however the two year/4 semester count does not begin until after the student becomes a regular IVC student.
- Units from other colleges/schools are counted toward the unit cap but are not used in determining over all GPA or completion rate.

GOOD STANDING:    To be in good standing, students must complete at least 70% of their unit load and achieve a 2.0 GPA or better every term.

SAP:        Students are placed on SAP - Student Aid Probation, when they fail to complete the semester with a GPA of 2.0. and/or to complete at least 70% of their attempted units. (All SAP students must attend a Probation Workshop prior to receiving their next scheduled disbursement). Students get off SAP by completing a subsequent semester in good standing (see definition above). No unit enrollment minimum is required to be considered in good standing.

DQ (Disqualified):        Students becomes ineligible for financial aid when their cumulative GPA is below 2.0 and/or their completion rate is below 70% after two full academic years of attendance (4 primary terms) regardless of the number of units. In order to remediate a DQ status students must raise their cumulative GPA to a 2.0 and their completion rate to 70%.

UNIT CAP:        The cap is 90 degree applicable attempted units (Nursing is 150, Liberal Studies is 112, and Child Development transfer to NAU/SDSU is 131). Only those degree applicable units which apply towards the current major are counted toward the cap, with a limit of 3 majors for financial aid purposes. This includes all units attempted even if the student was not on financial aid at the time and/or the units were attempted at another college/trade school.

CAP 1: Students with 75-89 units will be placed on CAP 1 for tracking purposes and awarded for1 semester only. At end of term, a new unit evaluation will be done to determine if they remain under cap.

CAP: Students with 90 units and above (with the exception of those majors listed previously) will be placed on CAP 2 and is no longer eligible for financial aid.
FINANCIAL AID PETITION/APPEALS PROCESS

Prior to awarding, each financial aid file is reviewed for total units attempted, SAP status, goal completion, other college units, and other special conditions. Students deemed ineligible at this stage (DQ, CAP, etc.) receive a letter of denial which also explains their right to appeal.

Students who reach 75 attempted degree applicable units are awarded for only one semester (CAP 1). After completion of that semester their total units attempted is reevaluated and if under 90, their award is adjusted accordingly. Attempted units are defined as all degree applicable units on the transcript including W’s, NC’s, I’s, and repeats.

Students exceeding the 90 attempted degree applicable unit cap are denied at awarding and must appeal except for Liberal Studies majors (112 unit cap), RN majors (150 unit cap), and Child Development transfers to NAU/SDSU (131 unit cap).

The Financial Aid Petition is the first step in the appeals process. Once the petition has been completed by a counselor it goes to the Dean of Financial Aid for review and if approved, the student is awarded accordingly. If denied, a student with serious mitigating circumstances may chose to appeal that decision and must see the financial aid secretary to make arrangements to appear before the Appeals Committee. The decision of the Appeals Committee is final and no further appeals during the current aid year are allowed.

Effective 07-01-2009